

At the hybrid **MEETING of COUNCIL** held on Wednesday 17th September 2025, commencing at 6.00pm.

PRESENT

Councillor A. Walker (Mayor)

Councillors Mrs M. A. Blakley-Walker, Mrs J. Butterfield JP MBE,
Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. M. Evans, S. Feeney,
A. R. James, J. Kenney, K. R. Jones, Ms R. Roberts, Ms V. Roberts, and
A. J. Rutherford.

Mrs H. J. Mead – Town Clerk
Mrs T. A. Jones – Deputy Town Clerk

59. OPENING OF MEETING & APOLOGIES

Apologies for non-attendance were received on behalf of Councillors Mrs D. L. King, B. Mellor and Miss C. L. Williams.

The Mayor welcomed all to the meeting.

60. DECLARATIONS OF INTEREST

The Mayor asked if members had any personal and/or prejudicial interests to declare with regard to any of the business to be considered on the agenda?

No declarations were declared.

61. MINUTES

Meeting of Council - 16th July 2025 - Min Nos. 38-58

Proposed by Councillor A. Walker and seconded by Councillor A. R. James and
RESOLVED *as a correct record.*

Meeting of Planning - 16th July 2025 - Min Nos. 5-8

Proposed by Councillor Ms V. Roberts and seconded by Councillor A. J. Rutherford and **RESOLVED** *as a correct record.*

62. MAYOR'S REPORT

The Mayor submitted details of the events he and the Deputy Mayor had attended over the past month (circulated with agenda), and highlighted the 'Summertime Weekender,' commenting that there had been a good attendance over the two days and that he had received very positive feedback from members of the public.

The Deputy Mayor commented that the 'Outdoor Cinema' event was equally well received, and asked that a letter of thanks be sent to Denbighshire Leisure Limited.

RESOLVED that the report was received and a letter of thanks be sent to Denbighshire Leisure Limited.

63. **PAYMENTS AND RECEIPTS REPORT MAY 2025 (SCHEDULE A)**

The Mayor referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made and income received.

July

Voucher No	Supplier Name	Amount £	Description of Services Provided
n/a	Tesco	3.00	Mobile phone insurance
n/a	Tesco	17.99	Mobile Phone
2040	HSBC	8.00	Bank Charges
2039	BT	39.91	BT WRCC – Final Payment Phone Lines & Calls
1999	Denbighshire CC	838.00	NNDR for Civic Offices WRCC – Payment 4 of 10
2043	RTC Staff	7,537.13	Net Pay for 3 staff July 2025
2041	HMRC	2,018.94	PAYE for June 2025
2042	Clwyd Pension Fund	2,078.96	Pensions Contribution for June 2025
2034	Benefits Advice Shop	1,255.83	Benefits Appeal Officer 4 of 12 for 2025/26
n/a	Tesco	3.00	Mobile Phone Insurance
n/a	Tesco	12.99	Mobile Phone
2054	BT	87.06	BT Town Hall – System Rental Phones
	Total Payments	13,900.81	

Category	Description	Amount £
Santander	Interest on 31 Day Notice Account	216.58
HMRC	VAT Refund Q1	1,103.30
HSBC	Interest on 1 Month Deposit	927.45
	Total Income	2,247.33

August

Voucher No	Supplier Name	Amount £	Description of Services Provided
n/a	Tesco	3.00	Mobile Phone Insurance
2057	HSBC	8.00	Bank Charges
n/a	Tesco	12.99	Mobile Phone
1999	Denbighshire CC	838.00	NNDR for Civic Offices WRCC – Payment 5 of 10
2060	RTC Staff	8,408.12	Net Pay for 4 Staff August 2025
2058	HMRC	3,047.73	PAYE for July 2025
2059	Clwyd Pension Fund	2,771.09	Pensions Contributions for July 2025
2034	Benefits Advice Shop	1,255.83	Benefits Appeals Officer 5 of 12 for 2025/26
n/a	Tesco	3.00	Mobile Phone Insurance
n/a	Tesco	12.99	Mobile Phone
	Total Payments	16,360.75	

Category	Description	Amount £
Santander	Interest on 31 Day Notice Account	223.79
Denbighshire CC	Precept 2025/26 – Tranche 2 of 3	193,333.33
HSBC	Interest on 1 Month Deposit	989.88
	Total Income	194,547.00

RESOLVED that the report was approved.

64. **AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to min.no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher Number	Supplier	Details of Supplier	Amount £
2051	MDM Gardening and Lawn Services	Lawn Feed at Remembrance Gardens	£42.00
2052	David Kynaston – Signwriter	Updating of Town Council Honours Board	£210.00
2053	Zoom	Zoom Subscription 2025/26	£155.88
2056	Sage & Co	Payroll Services April to June 2025	£133.40

2067	BJS Solutions	Maintenance Contract 2025/26	£1,554.00
2068	Scottish Power	Electricity Supply for Illuminations	£243.79
2069	Cllr J. Kenney	Cost and Expense Allowances 2025/26	£208.00
2070	Canda Copying Ltd	Copier Rental	£259.32
2071	Canda Copying Ltd	Copier Charges	£76.43
2072	Denbighshire CC	Job Evaluation	£275.00
2073	Sandra Williams	Translation Services July 2025	£282.54
2075	Denbighshire CC	Services charges for Civic Offices WRCC Q1 2025/26	£3,873.00
2076	North & Mid Wales Association	Membership Fees 2025/26	£80.00
2077	Delwedd Ltd	MS Office & Email for new employee (R Wheatley)	£138.24
2078	Royal British Legion Poppy Appeal	2 wreaths for Remembrance Sunday	£100.00
2079	Cllr A. Walker	Mayoral Allowance 2025/26 – Payment 2 of 3	£420.58
2079	Mayors Account – Lloyds Bank	Bank Charges – 3 months	£12.75
2079	Cllr A. Walker	Senior Role Allowance 2025/26 Payment 2 of 3	£166.67
2079	Cllr J. Butterfield	Deputy Mayor Allowance 2025/26 Payment 2 of 3	£133.34
2079	Cllr J. Butterfield	Senior Role Allowance 2025/26 – Payment 2 of 3	£166.67
2080	Amazon	Cups for Civic Sunday	£17.95
2081	Amazon	Sugar & Stirrers for Civic Sunday	£12.98
2082a	Morrisons	Refreshments for Civic Sunday & Paper	£22.49
2082b	The Range	Refreshments for Civic Sunday & Paper	£19.94
2083	Butteez Ltd	Catering for Civic Sunday	£432.00
2084	Rhyl Fire Station Welfare & Recreation Club	Contribution to Bonfire 2025	£5,000.00
2085	BJS Solutions	5 x Dell Laptops	£6,008.11
2086	BJS Solutions	Trend Antivirus (10 Users)	£359.88
		Total Schedule B	£20,384.96

RESOLVED *that the schedule was approved for payment and signed by two councillors.*

65. CHRISTMAS ILLUMINATIONS

The Town Clerk referred to her report (circulated with agenda) advising that the annual conditions check had been carried out by Denbighshire County Council's Street Lighting team.

The report identified that the majority of the scheme were in good working order, but with some of the older units having failed beyond repair. These included all of the lights usually displayed on the Town Hall, and three of the newer units.

The Town Clerk advised that the newer units were still under warranty and so had been collected, repaired and returned to the depot, ready for this year's display.

She reminded members that the older part of the scheme was in need of upgrading, and suggested that this be considered early next year to bring the scheme up to the standard of the lights bought two years ago.

In the meantime, she suggested members consider the immediate replacement of the icicle lights for the Town Hall, and drew their attention to the prices provided by the council's provider, Blachere Illuminations, for their consideration.

RESOLVED *that the icicles on the Town Hall be replaced, with the two-colour (warm & bright white) with slow flashing option and a 1m drop, at a cost of £5,416.20 + VAT to be met from the Illuminations budget.*

66. REQUEST TO ADDRESS COUNCIL – TOURISM

The Mayor referred to a request from Mr Noah Robinson, to address Council to discuss his ideas to encourage visitors to Rhyl, especially on event days such as this year's Summertime Weekender and Outdoor Cinema.

RESOLVED *that the request was approved.*

67. REQUEST TO ADDRESS COUNCIL – TOURISM

The Mayor reported that a request had been received from Ms Catrin Roberts, Denbighshire County Council's Head of Corporate Support Service, to discuss tourism.

RESOLVED *that the request was approved.*

68. MEMBER'S ITEM: 'OUTDOOR CINEMA' EXPERIENCE

Councillor Mrs J. Butterfield JP MBE reported that she had thoroughly enjoyed the big screen event and had received many positive comments on the day.

The weather had been kind, which had helped enormously, and she spoke of the lovely atmosphere the event had created.

Members agreed that they too had received good feedback, but added that the use of plastic cups should perhaps be re-considered for the future. Also a solution to reduce the amount of tickets taken but not actually used, also be sought. A common problem when tickets are offered at no charge.

RESOLVED that *Denbighshire Leisure Limited be invited to a future Council meeting to provide a debrief of the joint events held this year.*

69. ADDITIONAL ITEM: DENBIGHSHIRE COUNTY COUNCIL: CITY, TOWN & COMMUNITY COUNCILS UPDATE MEETING

The Town Clerk reported receipt of an invitation for Clerks and Chairs to attend the above hybrid meeting on Monday 29th September 2025 from 2pm to 4pm.

The Town Clerk added that unfortunately the Mayor was unable to attend due to work commitments, and reminded members that Councillor Rutherford had attended the meeting with the Clerk last year.

The agenda included the introduction of the new City, Town and Community Council Liaison Officer, Ms Kate Thew, and a presentation from the Community Resilience Team, as well as a budget update.

[Councillor Mrs J. Chamberlain-Jones joined the meeting]

RESOLVED that *Councillor Rutherford and the Town Clerk to attend the meeting via Teams.*

70. QUESTION TIME

There were no members of the public present.

71. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that *the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.*

72. DENBIGHSHIRE COUNTY COUNCIL: RHYL PUBLIC CONVENIENCES

Further to minute no. 54 of the meeting of Council on the 16th July 2025, the Town Clerk referred to her confidential report (circulated with agenda) seeking members' direction on one specific element of the proposed response to DCC, before it was submitted.

RESOLVED that *the Town Clerk to provide further and urgent information for members via e-mail, and for a consensus to be agreed to enable her to send the town council's formal response to DCC as soon as possible.*

73. ESTABLISHMENT: IMPLEMENTATION OF NATIONAL JOINT COUNCIL PAY AGREEMENT 2025-26

The Chair reported that the Local Government Pay Award had now been reached, and sought members' authority to implement it with effect from 1st April 2025.

RESOLVED *that the pay award was accepted and the Chair of the Finance and General Purposes Committee, authorised to instruct the council's payroll services provider to implement it from October onwards.*

[Mrs H. J. Mead and Mrs T. A. Jones declared a personal and prejudicial interest in the above item as council employees, and vacated the chamber, taking no further part in discussions thereon]

74. TOWN COUNCIL ESTABLISHMENT

On behalf of the town council's Staffing Committee, the Town Clerk provided a confidential verbal update on the current staffing position and on the handovers between the Clerk and Deputy Clerk, and the Deputy Clerk to the Communications, Grants and Admin posts, now underway.

RESOLVED *that this standing item be removed from future Council agendas.*

75. CLOSURE OF MEETING

There being no further items of business, the Mayor declared the meeting closed.

Mayor:

Date: