

At the hybrid **MEETING of COUNCIL** held on Wednesday 16<sup>th</sup> July 2025, commencing at 6.00pm.

### **PRESENT**

Councillor A. Walker (Mayor)

Councillors M. Blackwell, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs S. L. Connolly, Mrs E. M. Chard, Ms J. M. Evans, A. R. James, J. Kenney, Mrs D. L. King, Ms J. L. McAlpine, B. Mellor, Ms V. Roberts, A. J. Rutherford, D. Simmons and Miss C. L. Williams

Mrs H. J. Mead – Town Clerk  
Mr A. O. Williams – Finance Officer

### **38. OPENING OF MEETING & APOLOGIES**

The Mayor's Chaplain, Reverend Helen Gheorghiu Gould, commenced proceedings by leading all those wishing to take part, in prayer.

Apologies for non-attendance were received on behalf of Councillors Mrs M. Blakeley-Walker, S. Feeney, K. R. Jones, Ms R. S. Roberts and W. Price.

The Mayor welcomed all, especially Councillor James Kenney, to his first Council meeting.

### **39. DECLARATIONS OF INTEREST**

The Mayor asked if members had any personal and/or prejudicial interests to declare with regard to any of the business to be considered on the agenda?

Councillor B. Mellor declared a personal interest in agenda item no.17 as public conveniences was part of his portfolio as the lead member of Denbighshire County Council's Cabinet for Environment and Transport.

### **40. MINUTES**

Meeting of Council                      -              18<sup>th</sup> June 2025              - Min.Nos. 19-37

Proposed by Councillor A. Walker and seconded by Councillor Mrs E. M. Chard and **RESOLVED** as a correct record.

In the absence of Councillor K. R. Jones, and with regard to min.no.31 (Member's Item: Request from Organisers of Rhyl Carnival), the Town Clerk passed on Councillor Jones' comment that the carnival had been a good day, and that the organisers had expressed their appreciation to the town council for the gift cards provided as competition prizes.

Proposed by Councillor D. Simmons and seconded by Councillor A. Walker and **RESOLVED** as a correct record.

**41. PRESENTATION TO THE MAYOR'S CHARITIES 2024/2025**

The Mayor welcomed representatives from The Ask Centre, Ms Eunice Parry, and from Work in Progress, Mr Toby Fabin, and invited Councillor C. L. Williams to present them with cheques for £384.66, which was the remainder of the monies raised by Councillor Williams during her mayoral year.

Councillor Williams thanked both charities for the wonderful work they do and hoped that the money raised would go some way to help them to continue.

Councillor Williams also took the opportunity to thank Mike and Lins Sealey for providing the entertainment at her charity evening; Councillor Carol Holliday, Mayor of Prestatyn, for the raffle and the prizes she donated; Councillor Bob Murray, for being Master of Ceremonies on the night and for donating a large prize, as did Councillor Ellie Chard.

Councillor Williams said she was very grateful to them and to her Consort, Ann Jones, for everything that night.

**42. PRESENTATION TO COUNCILLOR MISS C. L. WILLIAMS**

The Mayor presented Councillor Williams with a record of her mayoral year 2024-2025, and congratulated her on what was a busy year.

**43. PRESENTATION OF LONG-SERVICE MEDAL**

As Councillor Mrs S. L. Connolly was attending the meeting remotely, the Town Clerk advised that she had agreed for her medal, marking 12 years on the Town Council, could be delivered to her home address.

**RESOLVED** that the medal to be presented to Councillor Connolly at her home.

**44. MAYOR'S REPORT**

The Mayor submitted details of the events he and the Deputy Mayor had attended over the past month, and in particular, mentioned the Rhyl Carnival, which he had thoroughly enjoyed.

The Deputy Mayor said that she had enjoyed Conwy Town Council and Ruthin Town Council's civic services, at which she had been warmly welcomed.

**45. PAYMENTS AND RECEIPTS REPORT MAY 2025 (SCHEDULE A)**

The Chair referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No	Supplier Name	Amount £	Description of Services Provided
n/a	Tesco	3.00	Mobile phone insurance
2028	BT	422.96	BT WRCC
2021	Denbighshire CC	32,037.00	SC2 loan – payment 1 of 3 2025/26
2029	HSBC	8.00	Bank charges
n/a	Tesco	12.99	Mobile phone
1999	Denbighshire CC	838.00	NNDR for Civic Offices WRCC – payment 3 of 10
2032	RTC staff	5,854.87	Net pay for 3 staff for June 2025
2030	HMRC	3,409.40	PAYE for May 2025
2031	Clwyd Pension Fund	3,269.79	Pensions contributions for May 2025
2034	Benefits Advice Shop	3,767.53	Appeals Officer 1,2 & 3 of 12 for 2025/26
2033	Citizens Advice Denbighshire	2,000.00	Energy Efficiency Officer 1 of 4 for 2025/26
n/a	Tesco	3.00	Mobile phone insurance
2037	BT	112.34	BT Town Hall – system rental phones
n/a	Tesco	12.99	Mobile phone
2038	BT	378.00	Town Hall office – broadband & phone
	<b>Total Payments</b>	<b>52,129.87</b>	

Category	Description	Amount £
Santander	Interest on 31 Day Notice Account	228.45
HSBC	Interest on Money Maker Account	793.67
HSBC	Interest on 1m Deposit	1,039.56
	<b>Total Income</b>	<b>2,061.68</b>

**RESOLVED** that the report was approved.

**46. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to min.no.143 of the meeting of Council held on 15<sup>th</sup> March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

<b>Voucher Number</b>	<b>Supplier</b>	<b>Details of Supplier</b>	<b>Amount £</b>
2036	G K Beaulah & Co Ltd	Delivery Recharge for Town Council Shields	£10.00
2044	Pottles Premier Plants Ltd	Summer Plants 2025	£11,462.04
2045a	Cllr A Walker	Mayoral Allowance 2025/26 – 1 of 3 (less Bank charges for Mayors Bank A/C)	£416.34
2045b	Mayors Account (Lloyds Bank)	Bank Charges for 4 months @ £4.25 per month	£17.00
2045c	Cllr J Butterfield	Mayoral Allowance 2025/26 – 1 of 3	£133.34
2045d	Cllr A Walker	Senior Role Allowance 2025/26 – 1 of 3	£166.67
2045e	Cllr J Butterfield	Senior Role Allowance 2025/26 – 1 of 3	£166.67
2046	Post Office	3 x £30 Gift Cards	£60.00
2047	Sandra Williams	Translation Services	£165.32
2048	NMWATC	Lunches for 3 Delegates – AGM 18 July 2025	£69.00
2049	BJS Solutions	Installation & Set-Up @ Town Hall – Hybrid Meetings	£1,152.00
2050	Denbighshire Leisure Ltd	Events Contributions 2025/26 (Summer Weekender, Outdoor Cinema & Christmas)	£83,000.00
		<b>Total Schedule B</b>	<b>£96,818.38</b>

**RESOLVED** that the schedule was approved for payment and would be signed by two councillors.

**47. INVESTMENTS PERFORMANCE 2025/26: QUARTER 1 – APRIL-JUNE 2025**

The Town Clerk referred to hers and the Finance Officer's joint report (circulated with agenda), advising that the town council's investments had earned £4,330.15 during the first quarter of the financial year.

**RESOLVED** *that the report was noted.*

**48. FINANCIAL ACCOUNTS TO 30<sup>th</sup> JUNE 2025 & FORECAST FOR 2025/26**

The Town Clerk made reference to hers and the Finance Officer's joint report (circulated with agenda) and drew members' attention to the forecasted variances and the deficit in the General Reserves of just under £58,000, leaving a balance of just under £558,000 at the end of March.

Also, to the uncertainty around office accommodation, commissioned services, etc, and the need for a plan for the use of the Major Projects Reserve, which stood at £350,000.

**RESOLVED** *that the report was noted.*

**49. APPOINTMENT OF REPRESENTATIVE TO THE RHYL DEMENTIA ACTION GROUP**

The Mayor reported the resignation of Councillor A. J. Rutherford, unfortunately due to continued diary clashes, and asked for nominations to take his place.

**RESOLVED** *that Councillors Mrs J. Butterfield JP MBE and Mrs J. M. Evans to share the position.*

**50. APPOINTMENT OF ADDITIONAL COMMUNITY GOVERNOR**

The Mayor reported his resignation from the role at Christ the Word School, due to work commitments, and asked for nominations to take his place.

**RESOLVED** *that after no nominations, the Town Clerk to ask the members not present at the meeting, if they would like to take up the position.*

**51. APPOINTMENT OF ADDITIONAL COMMUNITY GOVERNOR**

The Mayor reported the vacancy at Ysgol Dewi Sant, left by past Councillor Mr J. Hughes, and asked for nominations to take her place.

**RESOLVED** *that after no nominations, the Town Clerk to ask the members not present at the meeting, if they would like to take up the position.*

**52. QUESTION TIME**

There were no members of the public present.

**53. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

**54. DENBIGHSHIRE COUNTY COUNCIL (DCC) – RHYL PUBLIC CONVENIENCES**

Further to min.no.34 of the meeting of Council held on 18<sup>th</sup> June 2025, the Town Clerk reported receipt of confidential costings (circulated with agenda) from DCC, relating to each of Rhyl's public conveniences,.

After thorough consideration, members came to a decision, which would depend on one further question being asked of DCC with regard to one of the public conveniences.

**RESOLVED** that the Town Clerk to ask DCC for clarification on the one public convenience in question, before returning to Council in September with a final report for members' approval before making a formal response to DCC.

**55. COMMUNITY BONFIRE & FIREWORKS DISPLAY**

The Town Clerk advised that the usual amount of £5,000 had been budgeted for fireworks, and asked members to confirm their support for this year's display.

**RESOLVED** that the £5,000 was approved.

**56. TOWN COUNCIL ESTABLISHMENT**

On behalf of the town council's Staffing Committee, the Town Clerk and the Chair of the committee, provided a confidential verbal update on the current staffing position, and on the vacancy for the new Communications, Grants and Administrative Support Officer role, which was advertised on the town council's website.

**57. AUGUST RECESS – DELEGATION OF EXECUTIVE POWERS**

The Mayor requested members' approval of the arrangements for the delegation of executive powers to the Town Clerk in consultation with the following members for the period 17<sup>th</sup> July until 18<sup>th</sup> September 2025:

Civic Matters	-	Mayor and/or Deputy Mayor
Planning Matters	-	Chair and/or Vice-Chair of Planning Committee
SOP Committee items	-	Chair and/or Vice-Chair of SOP Committee
All Other Business	-	Chair and/or Vice-Chair of Finance & General Purposes Committee

**RESOLVED** that the arrangements were confirmed.

**58. CLOSURE OF MEETING**

There being no further items of business the Mayor declared the meeting closed.

Mayor: .....

Date: .....