

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held via video conference on Wednesday 3rd February 2021 commencing at 6.00pm.

PRESENT

Councillor A. J. Rutherford (Chair)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs D. L. King, B. Mellor, Mrs W. M. Mullen-James, P. Prendergast, Ms V. Roberts, T. Thomas, R. Turner and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk
Miss H. J. Windus – Deputy Town Clerk

15. APOLOGIES

Apologies were submitted from Councillor J. Ball.

16. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – JANUARY 2021

The Chair referred to the Town Clerk’s report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
1092	Shire Leasing	337.33	Avaya Telephone System Q4 for 2020/21
1090	BT	106.09	Line rental
1091	BT	444.15	Line rental & call charges
1093	Quandient (Neopost)	108.04	IJ25 rate card for franking machine
1097	HSBC	6.50	Bank charges 17 th Nov to 16 th Dec 2020
1095	Gunsmoke Communications	1,440.00	Management fee Nov 2020
985	Benefit Advice Service	916.67	Appeals Officer post 20/21 payment 10 of 12
984	Denbighshire County Council	736.00	NNDR 20/21 for Wellington Road office payment 10 of 10
1096	HMRC	2,804.90	PAYE deductions Dec 2020
1097	Clwyd Pension Fund	4,294.23	Pensions deductions & deficit funding Dec 2020
1098	RTC Staff	7,356.25	Staff salaries Jan 2021
990	Citizens Advice Bureau	2,000.00	Fuel Poverty Officer post 20/21 payment 4 of 4
	Total payments	£20,550.16	

Category	Description	Amount
Santander	Interest on 31 Day Notice Account	23.57
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.77
HSBC	Interest on 7 Day Deposit	0.77
HSBC	Interest on 7 Day Deposit	0.77

HMRC	VAT refund for Q3 2020/21	8,666.49
	Total income	£8,692.95

RESOLVED that the report was approved.

17. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
1106	Sage & Co	Payroll services July to Sept 2020	93.00
1107	Sage & Co	Payroll services Oct to Dec 2020	93.00
1108	Scottish Power	Electricity for illuminations Dec 2020	399.29
1109	Proarb Ltd	Christmas tree 2020	1,686.01
		Total	£2,271.30

RESOLVED that the schedule was approved for payment, and would be signed by two councillors in due course.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

18. INVESTMENTS PERFORMANCE REPORT – OCTOBER-DECEMBER 2020

The Chair referred to the Town Clerk and the Finance Officer's report (circulated with agenda) advising that the total interest earned from the town council's five accounts for the above period was £80.94.

RESOLVED that the report was noted.

19. ANNUAL INVESTMENT STRATEGY 2021/22

The Chair referred to the Town Clerk and the Finance Officer's report (circulated with agenda) seeking members' approval of the 2021/22 strategy.

RESOLVED that the Annual Investment Strategy for 2021/22 was approved.

20. FINANCIAL ACCOUNTS TO 31st DECEMBER 2020 AND FORECASTS FOR THE 2020/21 FINANCIAL YEAR

The Town Clerk presented his and the Finance Officer's report (circulated with agenda) forecasting a surplus of £87,414 for 2020/21; advising of the intention to transfer £15,000 to the Major Projects Reserve and £5,000 to the Elections Reserve and noting the separate paper on the following agenda item relating to the General Reserves, the SC2 loan and the Major Projects Fund.

RESOLVED that the report was approved.

21. REVIEW OF GENERAL RESERVES / SC2 LOAN AND MAJOR PROJECTS RESERVE

The Town Clerk presented his and the Finance Officer's report (circulated with agenda) seeking members' authorisation to release an early repayment of £100,000 off the SC2 loan with Denbighshire County Council; to approve the transfer of £40,000 from the General Reserves to the Major Projects Fund and asking members to note that the remaining earmarked reserves would be reviewed in 2021/22.

RESOLVED that the Town Clerk was authorised to pay £100,000 off the SC2 loan, subject to approval from the Wales Government (if required), and the suggested transfer was approved.

22. NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS – APPOINTMENT OF REPRESENTATIVE TO SERVE ON RAIL LIAISON COMMITTEE

Councillor Mrs J. Butterfield referred to the North Coast Transport Liaison Committee Agenda (circulated with agenda) for members' information and asked members if they felt that the town council should appoint a representative to attend future meetings.

RESOLVED that Councillor B. Mellor was nominated to attend the meetings after the North and Mid Wales Association of Local Councils' AGM, at which all representations would be confirmed.

FURTHER RESOLVED that the representation was approved as an 'approved duty' so that any costs incurred by Councillor Mellor would be covered by the town council.

23. CONSULTATION: CENTRAL RHYL COASTAL DEFENCE SCHEME

The Town Clerk referred to the information on the above (circulated with agenda) with further information to follow, and advised that the item should be deferred as the additional information was not yet available.

RESOLVED that the item was deferred.

24. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

25. LETTER TO DENBIGHSHIRE COUNTY COUNCIL

Further to the meeting of Council held on 20th January 2021, the Town Clerk presented his draft letter (circulated to members via email prior to the meeting) for members to consider and amend as necessary.

RESOLVED that the letter was approved for sending to Denbighshire County Council's Chief Executive Officer.

26. CLOSURE OF MEETING

There being no further business the Chair closed the meeting.

Chair:

Date: