

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 6<sup>th</sup> February 2019 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

**PRESENT**

Councillor B. Mellor (Vice-Chair)

Councillors Mrs E. M. Chard, A. R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. McAlpine, P. Prendergast, Miss S. L. Roberts, Ms V. Roberts, T. Thomas and R. J. Turner.

Mr G. J. Nickels – Town Clerk  
Miss H. J. Windus – Deputy Town Clerk

**91. APOLOGIES & ANNOUNCEMENT**

Apologies were submitted from Councillors J. Ball, B. Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Ms J. Hughes, Mrs W. M. Mullen-James, A. J. Rutherford and Miss C. L. Williams.

The Chair referred to the sad passing of Councillor Mrs J. Butterfield’s husband and past Town Councillor Mr Jack Butterfield.

The meeting stood for a minute’s silence to remember Mr Butterfield.

**92. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – JANUARY 2019**

The Town Clerk presented his report (circulated with agenda) detailing the schedule of payments made.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
650	BT	384.43	Line Rental and Call Charges
659	Shire Leasing	337.33	Quarterly Lease Payment for Avaya Telephone System
651	BT	92.57	Line Rental
654	HSBC	6.30	Bank Charges 17th November to 16th December 2018
475	Denbighshire CC	707.00	NNDR for Wellington Road - Payment 10 of 10
476	Benefits Advice Shop	916.66	Part-Time Appeals Officer - Payment 10 of 12
649	RTC Staff	6,885.53	Staff Salaries January 2019
647	Flintshire CC	4,214.51	Pension Deductions and Deficit Funding December 2018
648	HMRC	2,649.55	PAYE Deductions December 2018
652	Gunsmoke Communications	1,440.00	Event Management Fees December 2018
663	Sage & Co	93.00	Payroll Services October to December 2018
477	Citizens Advice Bureau	2,000.00	Energy Efficiency Officer 17/18 payment 4 of 4

Voucher No.	Supplier name	Amount £	Description of Goods & Services
	<b>Total payments</b>	<b>£19,726.88</b>	

**RESOLVED** that the report was approved.

**93. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to minute no.143 of the meeting of Council held on 15<sup>th</sup> March 2017 and in accordance with the Council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
660	NWATC	Lunches for 2 delegates	32.00
661	Proarb Limited	Christmas Tree 2018	1,290.00
662	Denbighshire County Council	Repairs to Christmas Lights December 2018	111.76
664	Cllr B Mellor	Travel Expenses	31.50
665	Denbighshire County Council	Installation of Christmas Tree	316.80
666	BJS Solutions	4 new PCs for Office	3,655.68
667	Cllr W Mullen-James	Mayoral Allowance Payment 3 of 3 for 18/19	500.00
668	Cllr E Chard	Deputy Mayoral Allowance Payment 3 of 3 for 18/19	166.66
669	HSBC	Petty Cash top-up	200.00
670	Denbighshire County Council	SC2 Loan Repayment 18/19 – Payment 3 of 3	32,622.00
672	TAPE	Christmas Film showing 8th December 2018	2,400.00
673	Denbighshire County Council	2 Tickets to Chairman's Charity Valentine Dinner	60.00
674	Holywell Town Council	2 x Tickets to Charity Casino Night	40.00
675	Theatre Colwyn	2 x Tickets to Mayor's Charity Film Night	10.00
676	Rhuddlan Town Council	2 x Tickets to Mayor's Charity Concert	16.00
677	Denbighshire Homestart	Commissioned Service – Rhyl Behaviour Project	2,000.00
678	Conwy Town Council	Donation to Mayor's Charity Fundraiser	15.00
<b>Total Schedule B</b>			<b>£43,467.40</b>

**RESOLVED** that the schedule was approved for payment and signed by two councillors.

**FURTHER RESOLVED** that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

**94. INVESTMENTS PERFORMANCE REPORT**

The Town Clerk submitted his and the Finance Officer's joint report (circulated with agenda) reporting £463 interest accrued in the third quarter and £1,054 in 2018/19 to date.

**RESOLVED** that the report was received.

**95. ANNUAL INVESTMENT STRATEGY 2019/20**

The Town Clerk presented his and the Finance Officer's joint report and the strategy for the next financial year (circulated with agenda).

**RESOLVED** that the strategy was approved.

**96. AUDITOR GENERAL FOR WALES**

**(1) FINANCIAL MANAGEMENT AND GOVERNANCE – TOWN AND COMMUNITY COUNCILS 2017-18**

**(2) INTERNAL AUDIT ARRANGEMENTS AT TOWN AND COMMUNITY COUNCILS IN WALES**

The Town Clerk referred to the above documents (links provided to the digital versions with agenda) due to their large size, and encouraged members to read these important papers if they hadn't already.

**RESOLVED** that the documents were received.

**97. INVITATION TO VISIT THE NEW CLUBHOUSE AND ASSOCIATED FACILITIES AT RHYL RUGBY CLUB AND MEET WITH CLUB OFFICIALS**

The Town Clerk advised that the rugby club's Mr Richard Greenwood has invited town councillors to visit the new clubhouse and receive a presentation on the proposals for the future, at a mutually convenient time.

**RESOLVED** that the invitation was accepted and the Town Clerk asked to offer either Wednesday 13<sup>th</sup> or Wednesday 27<sup>th</sup> February at 6.00pm. Ten councillors present indicated that they would be able to make the 13<sup>th</sup> February.

**[Councillor K. R. Jones declared a prejudicial interest in the above item in his capacity as a member of the rugby club, and took no further part in the discussions thereon]**

**98. DENBIGHSHIRE LOCAL DEVELOPMENT PLAN 2018-2033**

The Town Clerk reported receipt of details of drop-in sessions for Town and Community Councils (circulated with agenda) in respect of the countywide allocation of land within the proposed replacement development plan.

The Town Clerk advised that he would attend the last session in Rhuddlan on 7<sup>th</sup> February.

**RESOLVED** that the information was received.

**99. MEMBERS' INFORMATION ITEMS**

The Chair advised that there were no urgent matters to raise.

## **100. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

## **101. MINUTES OF RISK ASSESSMENT SUB-COMMITTEE**

The Chair referred to the confidential minutes (circulated with agenda) of the sub-committee meeting held on 28<sup>th</sup> January and the recommendations contained therein.

**RESOLVED** that the minutes were approved.

## **102. 2018 CHRISTMAS LIGHTING SCHEME**

### **Christmas Tree**

The Town Clerk sought members' direction on the size of this year's tree in the high street

The tree for the last two years had been 22ft high and last year's had cost £1,075.

The Town Clerk gave prices for larger trees and advised that if a larger tree was to be purchased then the town council would need to provide more lights at an additional cost.

### **The Lorne Pub**

The Town Clerk advised on repair works underway to the Lorne pub on the high street caused by high winds pulling one of the illuminations and its fittings away from the wall of the pub, leaving a hole.

As the illumination is the town council's it was the town council's responsibility to arrange for the repair and pay for it.

The Town Clerk added that the landlord of the pub had been very understanding and was happy to have the illumination fitted to the wall this year.

**RESOLVED** that:

- i) the Town Clerk to contact the Rhyl BID group to ask if they would be interested in making a contribution to a better quality 22ft tree this year.
- ii) The action of the Town Clerk with regard to the repair works to the Lorne pub were approved.

**103. CLOSURE OF MEETING**

There being no further business the Chair closed the meeting.

Chair: .....

Date: .....