

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 4th September 2019 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor A. J. Rutherford (Chair)

Councillors J. Ball, B. Blakeley, Mrs J. Butterfield JP MBE,
Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. Hughes, A. R. James,
A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King,
Ms J. L. McAlpine, B. Mellor, Mrs W. M. Mullen-James, Miss S. L. Roberts,
Ms V. Roberts, T. Thomas, R. J. Turner and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk
Miss H. J. Windus – Deputy Town Clerk

13. APOLOGIES

Apologies were submitted from Councillor P. Prendergast.

14. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – JULY/AUGUST 2019

The Chair referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
777	Shire Leasing	379.33	Avaya Telephone System Lease payment Q2 19/20
778	BT	366.12	Call Charges & Line Rental
785	BT	97.76	Line Rental
779	HSBC	7.02	Bank Charges 17 May 2019 to 16 June 2019
805	Flints CC (Clwyd Pension Fund)	4,290.48	Pension Contributions & Deficit Funding June 2019
804	HMRC	2,743.31	PAYE Deductions June 2019
786	Gunsmoke Communications	1,440.00	Events Management Fees for June 2019
803	RTC Staff	7,142.52	Staff Salaries July 2019
716	Denbighshire CC	723.00	NNDR for Wellington Road Offices - Payment 4 of 10
723	Benefits Advice Shop	916.67	Part Time Appeals Officer 19/20 Payment 4 of 12
801	Sage & Co	93.00	Payroll Services April to June 2019
731	Citizen's Advice Bureau	2,000.00	Energy Efficiency Officer 19/20 Payment 2 of 4
735	Rhyl Community Association	2,550.00	Tynewydd CC Management Fee 19/20 Payment 2 of 4
810	HSBC	7.90	Bank Charges 17th June 2019 to 16th July 2019
815	Flints CC (Clwyd Pension Fund)	4,290.48	Pension Contributions & Deficit Funding July 2019
816	HMRC	2,743.11	PAYE Deductions July 2019

Voucher No.	Supplier name	Amount £	Description of Goods & Services
811	Gunsmoke Communications	1,600.00	Events Management Fees for July 2019
817	RTC Staff	7,142.32	Staff Salaries August 2019
716	Denbighshire CC	723.00	NNDR for Wellington Road Offices - Payment 5 of 10
723	Benefits Advice Shop	916.67	Part Time Appeals Officer 19/20 Payment 5 of 12
812	Canda Copying	321.49	Copier Rental and B&W Copies
813	Canda Copying	123.28	Colour Copies
814	Sioned Graham Cameron	644.90	Translation Fees April to July 2019
823	Neopost	200.00	Franking Machine Top-Up
	Total payments	£41,462.36	

RESOLVED that the report was approved.

15. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
806	Chernobyl Children Life Line	2 x Tickets for Soul Night fundraiser 26 July 2019	20.00
807	Towyn & Kinmel Bay Council	2 x Tickets for Charity Afternoon Tea 20 th July	24.00
808	Gunsmoke Communications	Miscellaneous expenses for 'Circus Saturday' on 13 July 2019	50.40
809	Denbighshire CC	Recycling Sacks	53.00
818	Dozy Dave	Children's entertainer for Christmas Party on 13 December 2019	270.00
819	St John Cymru	First aid provision for 'Circus Saturday' on 13 July 2019	72.00
820	Cllr E Chard	Mayoral support expenses claim for July 2019	185.95
821	Cllr D King	Deputy Mayoral support expenses claim for July 2019	142.23
822	Mayor of Denbigh Charity Ball Fund	2 x tickets for Charity Concert 14 Sept 2019	20.00
824	Cllr E Chard	Mayoral Allowance 19/20 Payment 2 of 3	433.00

825	Cllr D King	Deputy Mayoral Allowance 19/20 Payment 2 of 3	133.00
826	Cllr E Chard	Senior Member Allowance 19/20 Payment 2 of 3	167.00
827	Cllr D King	Senior Member Allowance 19/20 Payment 2 of 3	167.00
828	North Wales Poppy Appeal	3 x Type G Civic Wreathes	150.00
829	Denbighshire County Council	Wellington Road CC Service Charges April to December 2019	11,469.00
830	Benefits Advice Shop	Match funding towards Appeals Officer post	8,000.00
Total Schedule B			£21,356.58

RESOLVED that the schedule was approved for payment and signed by two councillors and the following additions to the approved supplier list were approved:

- Dozy Dave
- HomeStart Cymru
- Mayor of Denbigh's charity

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

16. FINANCIAL ACCOUNTS TO 31st JULY 2019 AND FORECASTS FOR THE 2019/20 FINANCIAL YEAR

The Town Clerk referred to his and the Finance Officer's joint report (circulated with agenda) and in particular to the projected surplus of £29,000 as opposed to the previously expected £17,000 deficit.

RESOLVED that the report was received.

17. REQUEST FOR TOWN CREST TO BE PRESENTED

The Town Clerk reported an approach from the chair of the Clwyd Community Theatre Association for the Mayor to present a town crest to the UK Community Drama Festivals Federation when a national competition is held at the Pavilion Theatre in Rhyl in June 2020.

RESOLVED that the request was approved.

18. REQUEST TO PRESENT TO COUNCIL – 'TOGETHER IN DEMENTIA EVERYDAY' (TIDE)

The Town Clerk advised that the above organisation had asked if they could provide the town council with a presentation on the work that they do.

RESOLVED that the request was approved.

19. **MEMBER'S ITEM: LIVE STREAMING OF COUNCIL MEETINGS**

Councillor J. Ball reported that he had received representations from ward residents asking for the town council's meetings to be live streamed like a number of Denbighshire County Council's are, so that residents with restricted mobility could access meetings.

Members felt that the cost to buy the equipment and the 'on costs' would be significant, and advised that Denbighshire's system cost £400,000 plus running costs and including provision of a dedicated officer. However, it was important for the town council to be progressive and for due consideration to be given and balanced against expected viewing figures to justify the outlay.

RESOLVED that the Town Clerk to look into the proposal and report back on the estimated costs and finer details.

20. **MEMBER'S ITEM: TYNEWYDD COMMUNITY CENTRE**

Councillor T. Thomas reported that a public meeting was held at the centre on 23rd August 2019, attended by 50-60 people. The mood of the meeting was passionate and a strong message for the centre to remain open was voiced.

Councillor Thomas suggested that the town council approaches the Rhyl Community Association (RCA) (who currently manage the centre on the council's behalf) to ask if they would like to take ownership of the building.

Councillor Thomas felt that the offer would be received positively by the RCA, who were perhaps best placed to take the centre on and had recent experience of successfully drawing down funding to improve the Fforddlas Community Centre it owned, with a view to bringing the Tynewydd centre up to the required standard and keep the facility open.

Members supported the proposal as a sensible way forward.

RESOLVED that the proposal was approved and referred to the council's Risk Assessment Sub-Committee for an approach to be formulated and put to the RCA.

21. **MEMBERS' INFORMATION ITEM: PUBLIC NOTICE**

The Town Clerk advised that a public notice appeared in this week's edition of the Rhyl, Prestatyn and Abergele Journal relating the Auditor General for Wales' report into the town council's contribution to SC2.

The Town Clerk added that the report was not a public interest report, but an advisory one and that the report would be formally considered at the meeting of Council to be held on 18th September 2019.

RESOLVED that the information was noted.

22. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

23. 2019/20 CHRISTMAS TREE

The Town Clerk sought members' direction on the size of tree to be ordered for the high street this Christmas, as follows: (prices inclusive of delivery, installation and removal):

- 22ft (as last year) - £1,150
- 25ft - £1,225
- 30ft - £1,400

RESOLVED that:

- (i) *the Town Clerk to order a 30ft tree immediately, and to order additional lights to ensure a good display.*
- (ii) *The council will review its current provider with a view to future trees being sourced closer to home to reduce the carbon footprint made by purchasing trees from Scotland.*

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

24. CLOSURE OF MEETING

There being no further business the Chair closed the meeting.

Chair:

Date: