

At a **MEETING of COUNCIL** held on Wednesday 21st March 2018 in the Council Chamber, Civic Offices, Wellington Road, Rhyl commencing at 6.00pm.

PRESENT

Councillor A. R. James (Mayor)

Councillors J. Ball, B. Blakeley, Mrs E. M. Chard, A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. L. McAlpine, Mrs W. M. Mullen-James, P. Prendergast, Ms V. Roberts, A. J. Rutherford and T. Thomas.

Mr G. J. Nickels - Town Clerk
Miss H. J. Windus - Deputy Town Clerk

131. OPENING OF MEETING

The Mayor reported the recent sad passing of past Town Clerk, Mr Oscar Morris and past Rhyl Mayoress, Mrs Margaret Williams.

The Mayor's Chaplain, Rev. Andy Grimwood, commenced proceedings by leading all present in prayer.

The meeting stood in silence to remember Mr Morris and Mrs Williams.

132. APOLOGIES

Apologies for non-attendance were received on behalf of Councillors Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Ms J. Hughes, B. Mellor and Miss C. L. Williams.

133. MINUTES

The minutes of the following meetings of Council and Committees were submitted for approval as a correct record:

Meeting of Council - 21st February 2018 - Min. Nos.114-130

Proposed by Councillor Mrs E. M. Chard and seconded by Councillor K. R. Jones and **RESOLVED** as a correct record.

Planning Committee - 21st February 2018 - Min. Nos.51-53

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. McAlpine and **RESOLVED** as a correct record.

Planning Committee - 7th March 2018 - Min. Nos.54-56

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. McAlpine and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General - 7th March 2018 - Min. Nos.117-130
Purposes Committee

Proposed by Councillor A. J. Rutherford and seconded by Councillor Mrs E. M. Chard and **RESOLVED** as a correct record and confirmed for action.

134. **MAYOR'S REPORT**

The Mayor referred to the report and in particular to opening of Joe's Diner and The Realm Store; a great venture run by young entrepreneurs.

135. **AUTHORISATION OF PAYMENTS / ADDITIONS TO APPROVED SUPPLIERS LIST**

Further to minute no.143 of the meeting of council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) and details of one additional supplier to be added to the suppliers list after members' approval.

RESOLVED that the following was approved for payment and signed by two councillors.

Schedule B payments for approval (1st – 14th March 2018)

Supplier	Details of Supply	Voucher Number	Date	Amount £
Sunshine Events UK Limited	Stalls for Mayor's May Day	451	23/2/18	1,488.00
Gunsmoke Communications	Events services for Mayor's May Day	452	1/3/18	240.00
Gunsmoke Communications	Reimbursement of consumables for St. David's Day event	453	1/3/18	37.87
Denbighshire County Council	Installation & removal of 2017 Christmas tree	454	5/3/18	302.40
Denbighshire County Council	Recharge for 'Wild Rhyl' event (£585 invoice less £85 credit note)	455	5/12/17 & 14/3/18	500.00
Denbighshire County Council	Contribution towards promenade feature lighting	456	13/3/18	17,275.23
Denbighshire County Council	Initial payment towards the Rhyl waterpark	457	14/3/18	150,000.00
Total Schedule B				£169,843.50

and the following addition to the approved supplier list was approved:

- Sunshine Events UK Limited – stalls for Mayor's May Day

136. MEMBERS ROLES:

(i) CHAIR / VICE CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE

(ii) CHAIR / VICE CHAIR OF RISK ASSESSMENT SUB-COMMITTEE

The Town Clerk submitted the amended / new role descriptions for the chairs and vice-chairs of the Finance and General Purposes Committee and the Risk Assessment Sub-Committee (circulated with agenda) as recommended by the Risk Assessment Sub-Committee, for members' approval.

RESOLVED that the role descriptions were approved.

137. REMUNERATION PANEL FOR WALES – FINAL DETERMINATIONS

The Town Clerk presented his report (circulated with agenda) on the action required to implement the panel's determinations with regard to members' allowances, for members' consideration.

The Town Clerk added:

- that Rhyl Town Council was one of 54 Town and Community Councils with an annual income of expenditure greater than £200,000, making the town council a 'Group A' council.
- that councillors in receipt of a Band 1 or Band 2 allowance from Denbighshire County Council (e.g. Cabinet members) did not qualify for payments under Determinations 44,46, 50, 52 and 53.
- that any councillor preferring to decline the £150 should inform him in writing. A form being attached as appendix b to the report.

Costs and Expenses Allowances

Determination 44: Community and town councils in Groups A and B must make available a payment to each of their members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.

Senior Roles

Determination 46: Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

RESOLVED that only the roles of Mayor and Deputy Mayor to be 'senior roles'.

Reimbursement of Travel Costs and Subsistence Costs

Determination 48: Community and town councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per mile per passenger carried on authority business.

- 24p per mile for private motor cycles.
- 20p per mile for bicycles.

Determination 49: *If a community or town council resolves that a particular duty requires an overnight stay, it may authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims:*

- £28 per 24-hour period allowance for meals, including breakfast where not provided.
- £200 – London overnight.
- £95 – elsewhere overnight.
- £30 – staying with friends and/or family overnight.

Determination 50: *Community and town councils are authorised to pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties as follows:*

- Up to £34.00 for each period not exceeding 4 hours:
- Up to £68.00 for each period exceeding 4 hours but not exceeding 24 hours.

Determination 51: *All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer.*

Civic Allowances

Determination 52: *Community and town councils are authorised to provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500 to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed*

Determination 53: *Community and town councils are authorised to provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum amount of £500 to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.*

The Town Clerk reminded members of the reduction of the previous Mayor's Allowance of £2,992 to £1,500 and of the Deputy Mayor's from £992 to £500. As the Mayor and Deputy Mayor had been declared the town council's 'senior roles', the £500 payments would effectively top their allowances up to £2,000 for the Mayor and £1,000 for the Deputy Mayor.

In addition, the town council's newly established Mayoral Support Budget of £1,990 was also available to the Mayor and Deputy Mayor for payment of tickets to civic invitations.

Approved Duties

"Attendance at a meeting of the council or of any committee or sub-committee of the council or of any other body to which the council makes appointments or nominations or any committee or sub-committee of such a body."

RESOLVED that the statutory definition of approved duties was approved.

Councillor ceasing to be a member

The Town Clerk advised that there was no advice or comment within the report on retrieval of pro-rata allowances from a councillor becoming disqualified from holding office or passing away in office.

RESOLVED that the Town Clerk to prepare a breakdown of the different allowances on a month by month basis and report it back to Council for its consideration.

Publication Requirements

The Town Clerk reported that the determinations required the council to publish details of all allowances paid to members in the previous financial year, by 30th July each year.

RESOLVED that the Town Clerk to also publish members' Finance and General Purposes Committee and Council attendance records at the same time as the allowances.

138. INFORMATION ITEMS

The Mayor advised that there were no urgent matters to raise.

139. QUESTION TIME

There were no questions asked.

140. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

141. STANDING ITEM: POLICE CLOSURE ORDERS

Further to minute no.79 of the meeting held on 3rd February 2016, the Town Clerk advised that no applications had been received from North Wales Police.

142. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting of Council closed.

Mayor:

Date: