

At a **MEETING of COUNCIL** held on Wednesday 15<sup>th</sup> November 2017 in the Council Chamber, Civic Offices, Wellington Road, Rhyl commencing at 6.00pm.

**PRESENT**

Councillor A. R. James (Mayor)

Councillors J. Ball, B. Blakeley, Mrs J. Butterfield JP MBE, Mrs E. M. Chard, Ms J. Hughes, A. S. Johnson, B. Jones, Miss E. L. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. L. McAlpine, B. Mellor, Mrs W. M. Mullen-James, P. Prendergast, Ms V. Roberts, T. Thomas and Miss C. L. Williams.

Mr G. J. Nickels - Town Clerk

Miss H. J. Windus - Deputy Town Clerk

**68. OPENING OF MEETING**

The Mayor's Chaplain, Rev. Andy Grimwood, commenced proceedings by leading all present in prayer.

**69. APOLOGIES**

Apologies for non-attendance were received on behalf of Councillors Mrs J. Chamberlain-Jones, S. Harris and A. J. Rutherford.

**70. MINUTES**

The minutes of the following meetings of Council and Committees were submitted for approval as a correct record:

Council - 18<sup>th</sup> October 2017 - Min. Nos.56-66

Proposed by Councillor A. R. James and seconded by Councillor B. Blakeley and **RESOLVED** as a correct record.

Planning Committee - 18<sup>th</sup> October 2017 - Min. Nos.26-28

Proposed by Councillor Ms J. L. McAlpine and seconded by Councillor K. R. Jones and **RESOLVED** as a correct record.

Planning Committee - 1<sup>st</sup> November 2017 - Min. Nos.29-31

Proposed by Councillor Ms J. L. McAlpine and seconded by Councillor Mrs P. M. Jones and **RESOLVED** as a correct record

To Confirm or otherwise:

Finance & General - 1<sup>st</sup> November 2017 - Min. Nos.74-86  
Purposes Committee

Proposed by Councillor B. Mellor and seconded by Councillor Mrs J. Butterfield JP MBE and **RESOLVED** as a correct record and confirmed for action.

## **71. MAYOR'S REPORT**

The Mayor referred to the various events he had attended during the past month and in particular to the town's Remembrance Services at St. Thomas' Church and Remembrance Gardens.

## **72. PRESENTATION: MONITORING OFFICE, DENBIGHSHIRE COUNTY COUNCIL**

The Mayor welcomed Mr Gary Williams, Monitoring Officer, to the meeting and invited him to address the Town Council.

Mr Williams thanked the Town Council for the opportunity to refresh councillors on a number of topics within the Code of Conduct, particularly on ethics and standards and particularly for the new members of the council.

Mr Williams advised that councillors:

- had a legal duty to act ethically.
- could not disclose confidential information unless they had the consent of somebody authorised to give it.
- should know that not all confidential information is written on "part two" or "pink papers" and that 'quality of confidence' requires a common sense approach.
- should remember Freedom of Information and Data Protection requirements.
- need to ensure the public have confidence that you are making decisions in their best interests not yours!
- need to declare an interest if they have one.
- should declare a 'personal interest' if a decision being taken is likely to affect you or a "close personal associate" (your business, employer, friend, enemy, close relative). Not casual acquaintances.
- should declare a 'prejudicial interest' if a member of the public is likely to believe that your opinion could have been influenced (if their daughter lives nextdoor to a proposed housing development site, or if their son attends a school due for closure).
- should know that the Code of Conduct is policed by himself as the Monitoring Officer, the Standards Committee, the Public Services Ombudsman for Wales and the Adjudication Panel for Wales.
- with doubts or concerns should contact their Town Clerk or himself or visit [ombudsman-wales.org.uk](http://ombudsman-wales.org.uk)

In response to councillors' questions, Mr Williams said that:

- A Freedom of Information request could be received in writing via e-mail or alternatively via a website called 'What do they know?' who would submit it for you.

- If staff hours to collate the requested information took longer than 18 hours, then a £25 per hour fee would be charged. Anything up to 18 hours is provided free of charge.
- Denbighshire county councillors' i-pads were searchable via Denbighshire County Council's server, not via individual i-pads, and that they could only release information that was theirs to hold, not a third party's like a Town or Community Council's.

**73. AUTHORISATION OF PAYMENTS / ADDITIONS TO APPROVED SUPPLIERS LIST**

Further to minute no.143 of the meeting of council held on 15<sup>th</sup> March 2017 and in accordance with the council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month).

**RESOLVED** that the following be approved for payment and signed by two members.

*Schedule B Payments for Approval (26<sup>th</sup> October – 7<sup>th</sup> November 2017)*

Supplier	Details of Supply	Voucher Number	Date	Amount £
Pottles Premier Plants Ltd	Plants	373	19/06/17	1,313.40
Pottles Premier Plants Ltd	Plants	374	19/06/17	9,176.75
Pottles Premier Plants Ltd	Shrubs, seeds and Floribunda	375	20/06/17	1,165.80
Cllr J. Chamberlain-Jones	Mileage to meeting of N&MWATC	376	27/10/17	14.40
Amazon	Surge protectors x4	377	02/11/17	315.92
Conrad Office & Art	Stationary	378	31/10/17	411.51
Conrad Office & Art	Mayor's Christmas cards	379	06/11/17	131.75
Handmade Buffet Company (P. Maley)	Catering for Remembrance Sunday	380	12/11/17	600.00
<b>Total Schedule B</b>				<b>£13,129.53</b>

**74. CONSULTATION: BOUNDARY COMMISSION FOR WALES – REVIEW OF ELECTORAL ARRANGEMENTS FOR THE COUNTY OF DENBIGHSHIRE**

The Town Clerk reported receipt of the above (circulated with agenda) advising of a review of the electoral arrangements for Denbighshire for the Town Council's consideration.

The Town Clerk advised that there was a possibility of submitting a case for an additional councillor for the South East ward of Rhyl as part of the review.

**RESOLVED** that the Town Clerk to submit a response supporting an additional councillor for the South East county ward and copy in the current ward councillors Brian Blakeley, Brian Jones and Cheryl Williams.

**75. INFORMATION ITEM: 'CHRISTMAS POPS'**

The Town Clerk advised that he had received councillors' tickets for 'Christmas Pops' and distributed them.

**76. QUESTION TIME**

There were no questions asked.

**77. EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.*

**78. REMUNERATION PANEL FOR WALES – DRAFT PROPOSALS 2018**

Further to the meeting of the Finance and General Purposes Committee held on 1<sup>st</sup> November 2017, the Town Clerk referred to his draft response (circulated with agenda) for councillors approval.

***RESOLVED** that the draft was approved.*

**79. STANDING ITEM: POLICE CLOSURE ORDERS**

Further to minute no.79 of the meeting held on 3<sup>rd</sup> February 2016, the Town Clerk advised that no applications had been received from North Wales Police.

**80. CLOSURE OF MEETING**

There being no further items of business the Mayor declared the meeting of Council closed.

Mayor: .....

Date: .....