

At a **MEETING of COUNCIL** held on Wednesday 15th March 2017 in the Council Chamber, Civic Offices, Wellington Road, Rhyl commencing at 6.00pm.

PRESENT

Councillor Miss S. L. Roberts (Mayor)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. Hughes, A. R. James, Mrs P. M. Jones, Ms J. McAlpine, B. Mellor, Mrs W. M. Mullen-James, P. Prendergast, Ms R. Siddall, D. Simmons, W. N. Tasker, T. Thomas and Miss C. L. Williams.

Mr G. J. Nickels - Town Clerk
Miss H. J. Windus – Deputy Town Clerk

138. OPENING OF MEETING

The Mayor's Chaplain, Rev. Andy Grimwood, commenced proceedings by leading all present in prayer.

139. APOLOGIES

Apologies for non-attendance were received on behalf of Councillors I. W. Armstrong (indisposed), S. H. Ratcliffe (other commitment) and A. J. Rutherford (work commitment).

140. MINUTES

The minutes of the following meetings of Council and Committees were submitted for approval as a correct record:

Meeting of Council - 15th February 2017 - Min. Nos. 121 - 137

Proposed by Councillor Miss S. L. Roberts and seconded by Councillor Mrs E. M. Chard and **RESOLVED** as a correct record subject to Councillor Mrs J. Chamberlain-Jones' apologies (on holiday) being added.

Planning Committee - 15th February 2017 - Min. Nos. 52 - 54

Proposed by Councillor Mrs W. Mullen James and seconded by Councillor A. R. James and **RESOLVED** as a correct record.

Planning Committee - 1st March 2017 - Min. Nos. 55 - 57

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Mrs E. M. Chard and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General - 1st March 2017 - Min. Nos. 113 - 123
Purposes Committee

Proposed by Councillor P. Prendergast and seconded by Councillor A. R. James and **RESOLVED** as a correct record and confirmed for action.

141. MAYOR'S REPORT

The Mayor and Deputy Mayor referred to the various events they had attended and enjoyed.

RESOLVED *that the report be received.*

142. SECONDARY CONSULTATION: THE 2018 REVIEW OF PARLIAMENTARY CONSTITUENCIES IN WALES

The Town Clerk reported receipt of the above document (letter circulated with agenda and link to full document provided within the agenda) providing all of the responses received from the initial consultation, available for comment.

RESOLVED *that the document be received.*

143. APPROVAL OF NEW RHYL TOWN COUNCIL FINANCIAL REGULATIONS AND APPROVAL OF AMENDMENT TO STANDING ORDERS

The Town Clerk submitted his and the Finance Officers joint report (circulated with agenda) in respect of the adoption of new financial regulations and an amendment to Standing Order No.26.

In response to advice received from the Town Councils Internal Auditor to update and strengthen its financial regulations, it is felt that the best way forward is to completely withdraw the existing regulations and replace them with the Model Financial Regulations prepared by the National Association of Local Councils (NALC).

This will result in a number of new internal procedures, namely:

- At the start of the financial year a schedule will be submitted showing the envisaged regular monthly payments needing to be made, e.g. NNDR, rent, wages, etc. Monthly details of the payments which have been made will still be provided to Members as is currently the case at the Finance and General Purposes Committee (F&GP).
- A list of suppliers will be submitted and approved at the start of the financial year. Any new suppliers identified during the year will be approved at monthly F&GP meetings except in the cases of urgency where approval will be given by the Chair of the F&GP reported back.
- A list of payments to be made over each forthcoming month will be submitted to each F&GP and signed by two Members and the Clerk at the meetings.
- Any changes to supplier bank details will also need to be authorised by one Member and the Clerk.
- That a Member is designated to check the Bank Reconciliations on a quarterly basis and at year end make a formal report to Council.

The amendment to Standing Order 26 (financial matters) is required as a consequence to the new financial regulations.

The Town Clerk referred to the current list of suppliers used by the Town Council over the last 18 months for formal approval (Appendix C).

RESOLVED that:

- (i) *The new financial regulations were approved.*
- (i) *The amendment to Standing Order No.26 was approved.*
- (ii) *The Councils suppliers list was approved.*

144. RISK ASSESSMENT 2016 / 2017 REVIEW AND 2017 / 2018 WORK PLAN

The Mayor referred to the Chair of the Risk Assessment Sub-Committees report (circulated with agenda) outlining the work undertaken by the Sub-Committee during 2016/17 and the proposed plan of work to be carried out in 2017/18 for Members' confirmation.

A Member commented on the significant amount of work completed by the Sub-Committee and all other Committees and Sub-Committees over the past 12 months as we approach the end of 2016/17 municipal year and took the opportunity to thank them all.

RESOLVED that the 2016/17 review and the 2017/18 plan were approved.

145. INFORMATION ITEMS

The Mayor advised that no urgent matters had been raised for Members' information.

146. QUESTION TIME

No members of the public were present.

147. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

148. MINUTES

The confidential minutes of the following meeting were submitted for Members' information:

Strategic & Operational	-	13 th February 2017	-	Min.Nos.25 - 30
Grounds Maintenance Sub-Committee	-	2 nd March 2017	-	Min.Nos. 32 - 37

RESOLVED that the minutes be noted.

149. DENBIGHSHIRE COUNTY COUNCIL – PROPOSED PROMENADE DEVELOPMENT

The Town Clerk advised that there was nothing new to report.

150. STANDING ITEM: POLICE CLOSURE ORDERS

Further to minute no.79 of the meeting held on 3rd February 2016, the Town Clerk advised that no applications had been received from North Wales Police.

151. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting of Council closed.

Mayor:

Date: