

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 2nd March 2016 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor P. Prendergast (Chair)

Councillors B. Blakeley, Mrs. J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. Hughes, A. R. James, Mrs P. M. Jones, B. Mellor, B. F. Moylan, Mrs W. M. Mullen-James, S. H. Ratcliffe, Rev. S. Walker and Miss C. L. Williams.

Miss H. J. Windus – Deputy Town Clerk

86. APOLOGIES

Apologies were submitted from Councillors I. Armstrong (indisposed), Mrs E. M. Chard (indisposed), Ms J. Hughes (indisposed), A. J. Rutherford (work commitment), Miss S. Roberts (indisposed), Miss R. Siddall (other commitment), D. Simmons (other commitment), W. N. Tasker (indisposed) and the Town Clerk, Mr G. J. Nickels (on holiday).

The Deputy Town Clerk reported that Councillor I. W. Armstrong had now been absent from meetings for six months due to ill health and advised receipt of correspondence from Councillor Armstrong asking for Members to grant him an extended period of absence to enable him to fully recover and return to his duties.

RESOLVED that Councillor Armstrong be granted dispensation for absence until the end of May 2016.

87. PAYMENTS AND RECEIPTS REPORT – JANUARY 2016

The Chair referred to the Town Clerk’s report (circulated with agenda) and to the schedule of payments made in January.

Vou. No.	Supplier name	Amount Total (£)	Description of Goods & Services
146	Benefits Advice Shop	1,442.00	Trainee Welfare Rights Advisor (Payment 10 of 12)
147	HSBC	15.68	Bank Charges 17/11/15 to 16/12/15
148	BT	727.02	Line Rental, Calls and One-off Charges
149	BT	44.01	Line Rental & Calls
006	Rhyl Community Assoc	4,500.00	Rent Quarter 4
151	Shire Leasing	337.33	Avaya Handset Leasing
152	Neopost	200.00	Franking Machine Top-up
040	Sage & Co	30.00	Monthly Payroll Fee - December 2015
153	NW&MW Association of Town Councils	60.00	Lunch for 4 attendees at meeting on 22 January 2016
139	HMRC	2,494.49	December 2015 Tax & NI

140	Flintshire CC Pension Scheme	1,657.26	Pension Contributions December 2015
140	Flintshire CC Pension Scheme	1,991.67	Deficit Funding Month 9 2015/16
154	Rhyl Town Council Staff	6,600.33	Salaries January 2016
157	Denbighshire CC	279.73	Job Evaluation Costs
012	Denbighshire CC	506.00	Council Tax - Month 10 of 10
159	Denbighshire CC	192.00	Christmas Lights switch on - reset timers
150	Cllr J Chamberlain Jones	12.60	Members Expenses - Travel to NWATC Meeting
	Total Payments	21,090.12	
	HSBC	35.44	Interest on 7 Day Money Market Investments
	Santander	1.65	Interest on Deposit Account
	Total Receipts	37.09	

RESOLVED that the report was approved.

88. **ANNUAL INVESTMENT STRATEGY 2016/17 – UPDATE**

The Deputy Town Clerk referred to the Town Clerk and the Finance Officer's joint report (circulated with agenda) for Members' consideration.

RESOLVED that the report was received with the following recommendations be approved

- (a) that the existing Santander Business Account be closed and the balance transferred to the HSBC Money Market Account
- (b) that the existing Public Sector Deposit Scheme Account be closed and the balance transferred to the HSBC Money Market Account
- (c) that a new 31 day notice account is opened with Santander
- (d) that a further report to request approval for deposits to be made be submitted to a future meeting of this Committee as appropriate.

89. **RISK ASSESSMENT 2015 / 2016 REVIEW AND 2016/ 2017 WORK PLAN**

The Chairman of the Risk Assessment Sub-Committee, Councillor P. Prendergast, submitted the report out-lining the work undertaken by the Sub-Committee and the proposed Work Plan for 2016 / 17 (circulated with agenda).

RESOLVED that the report was received and approved without amendment.

90. **DENBIGHSHIRE CCTV PARTNERSHIP**

The Deputy Town Clerk reported receipt of an e-mail from Denbighshire County Council's Public Protection Manager (circulated with agenda) requesting a Town Council representative and substitute be considered for 2016/17.

RESOLVED that Councillor S. H. Ratcliffe was confirmed as the Town Council's appointed representative and Rev. Councillor S. Walker as the substitute.

91. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES – RHYL BUSINESS GROUP

The Deputy Town Clerk reported receipt of correspondence from the Business Group's Chairman (circulated with agenda) and advised that she had responded to the letter clarifying the issues raised. The Deputy Town Clerk asked Members to consider appointing a Town Council representative to attend future Business Group meetings, as suggested in the letter.

Members welcomed the Business Group's invitation and determined that the nominated representative should be a Town Councillor only and one with some business experience.

RESOLVED that:

- (i) due to a high number of apologies submitted to the meeting, the invitation be deferred to the next meeting of the Committee giving those absent the opportunity to express an interest.
- (ii) the Deputy Town Clerk to contact the Business Group to thank them for the invitation and explain the delay in appointing a representative.

FURTHER RESOLVED that Standing Orders be suspended to enable the Deputy Town Clerk to respond as a matter of urgency.

92. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

93. MEMBERS' INFORMATION ITEM: RHYL TOWN & AREA PLAN

The Deputy Town Clerk referred to the Town Clerk's confidential report (circulated at the meeting) in accordance with the decision taken at the February meeting of Council and with the Council's Financial Contract Standing Orders.

RESOLVED that the actions taken by the Town Clerk in consultation with the Chair of the Finance and General Purposes Committee were approved.

94. STANDING ITEM – NORTH WALES POLICE CLOSURE ORDERS

Further to minute no.79 of the meeting held on 3rd February 2016, the Deputy Town Clerk advised that no applications had been received from North Wales Police.

95. OFFICE ACCOMODATION PROGRESS REPORT

The Chair advised that there was nothing new to report.

96. CLOSURE OF MEETING

The Chair to close the meeting.

Chair:

Date: