

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 7th April 2010, at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor D. A. J. Thomas (Chair)

Councillors B. Blakeley, J. Butterfield, Mrs J. Butterfield, Mrs J. Chamberlain-Jones, Mrs L. M. Edwards, I. A. Gunning, Ms D. Hannam, D. W. Lee, Mrs M. McCarroll, Mrs W. M. Mullen-James, G. J. Pickering and W. N. Tasker.

Mr G. J. Nickels	-	Town Clerk
Mr P. M. Thomas	-	Finance Officer
Miss H. J. Windus	-	Personal Assistant & Secretary

201. APOLOGIES

Apologies for non-attendance were received on behalf of Councillors J. B. Bellis (other commitment), M. C. Espley (other commitment), Ms G. A. Jones (indisposed), Miss M. A. Jones (indisposed), Mrs P. M. Jones (no reason given) and G. Williams (other commitment).

202. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

The Town Clerk submitted his report (circulated with Agenda) recommending that the Council withdraws its representation from the Leisure Centre Users Forum, Play Wales and the Rhyl Youth Centre Management Committee as they had not met for some considerable time.

RESOLVED that the report be approved.

203. SOCIETY OF LOCAL COUNCIL CLERKS – REQUEST TO HOST QUARTERLY MEETING

The Town Clerk reported receipt of correspondence (circulated with Agenda) from the Society's Clwyd Branch Secretary for Rhyl Town Council to consider hosting a meeting in the Council Chamber in September 2010.

RESOLVED that the request be approved.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to act as a matter of urgency.

204. INCOME AND EXPENDITURE REPORT

Cheque No.	Date	Payee	Details	Amount
Credit Card	24/12/2009	Denbighshire County Council	Bus shelter cleaning contract VN 203	362.25
DD	31/12/2009	AdEPT Telecom	Telephone call charges Nov VN 198	70.43
SO	04/01/2010	Wellington Community Centre	Quarterly office rent VN 001	4500.00
Credit Card	05/01/2010	HSBC	Annual Card fee VN 209	32.00
DD	07/01/2010	HSBC	Charges to 16 Dec VN 202	15.63
203240	11/01/2010	Petty Cash	Petty Cash for postage, papers etc VN 208	200.00
Credit Card	12/01/2010	NWN Media Ltd	Grant advert VN 211	445.91
BACS	15/01/2010	Inland Revenue	Payroll Dec VN 188	3031.64
BACS	15/01/2010	Flintshire County Council	Payroll Dec VN 189	2737.09
BACS	15/01/2010	Bacs payroll	Payroll Jan 2010 VN 205	7303.10
DD	15/01/2010	Denbighshire County Council	NNDR instalment VN 004	513.00
BACS	19/01/2010	Neopost	Postage meter top up VN 212	400.00
203242	23/01/2010	DVSC	Conference fees GN GP VN 215	20.00
203243	25/01/2010	NW Assoc of Town Councils	Delegates fees for meeting VN 218	50.00
BACS	27/01/2010	Tynewydd Community Centre	Shortfall payment VN 216	2500.00
DD	29/01/2010	AdEPT Telecom	Telephone call charges Dec VN 213	68.07
203241	01/02/2010	Glyn Pickering	Final instalment VN 214	1218.00
203244	05/02/2010	Conrad Office and Art	Stationery VN 221	162.57
BACS	05/02/2010	Denbighshire County Council	Christmas tree VN 220	1255.78
SO	05/02/2010	Wellington Community Centre	Quarterly cleaning and utility charges VN 035	2590.00
DD	07/02/2010	HSBC	Charges to 16 Jan VN 217	10.76
BACS	08/02/2010	Coastal Hawks Project	Grant FGP 03.02.10 VN 223	3782.00
Credit Card	10/02/2010	Viking Direct	Stationery VN 227	110.27
Credit Card	10/02/2010	Interflora	Best wishes flowers GJ VN 229	31.98
Credit Card	10/02/2010	Misco	IT equipment VN 230	60.85
BACS	15/02/2010	Bacs payroll	Payroll Feb 2010 VN 224	7302.89
BACS	15/02/2010	Inland Revenue	Payroll Jan VN 206	3031.63
BACS	15/02/2010	Flintshire County Council	Payroll Jan VN 207	2737.09
203245	17/02/2010	BJS Solutions	Backup drives VN 228	209.15
Credit Card	17/02/2010	Argos	Cases for back up drives VN 232	11.98
Credit Card	19/02/2010	Misco	Software VN 235	59.90
DD	24/02/2010	Data Protection	Notification fee VN 237	35.00
DD	26/02/2010	AdEPT Telecom	Telephone call charges Jan VN 231	75.78
DD	10/03/2010	HSBC	Charges to 16 Feb VN 233	11.77
BACS	15/03/2010	Bacs payroll	Payroll Mar 2010 VN 238	7302.89
BACS	15/03/2010	Inland Revenue	Payroll Feb VN 225	3031.84
BACS	15/03/2010	Flintshire County Council	Payroll Feb VN 226	2737.09
203246	17/03/2010	Canda Copying Limited	Photocopier rental and copies VN 240 241	756.87
203247	17/03/2010	G Nickels	Travel expenses VN 242	138.24
203248	17/03/2010	P Thomas	Travel expenses VN 243	38.88

Cheque No.	Date	Payee	Details	Amount
203249	17/03/2010	CANCELLED CHEQUE	VOID	0.00
203250	17/03/2010	Gwasg Helygain	Rhyl in Bloom Portfolio VN 246	68.65
203251	17/03/2010	Rhyl in Bloom	Balance of funding to local committee VN 247	3274.35
DD	18/03/2010	British Telecom	Main line mce VN 239	76.63
BACS	19/03/2010	Denbighshire County Council	Bus shelter cleaning contract VN 244	370.13
BACS	22/03/2010	Denbighshire County Council	Townscape Heritage Scheme VN 245	2000.00
203252	25/03/2010	Conrad Office and Art	Stationery VN 248	239.65
203253	25/03/2010	Conrad Office and Art	Stationery VN 250	35.07
BACS	29/03/2010	Denbighshire County Council	Maintenance 2009/10 VN 252	8185.76
BACS	29/03/2010	Denbighshire County Council	Hanging baskets 2009/10 VN 253	48.18
BACS	30/03/2010	Denbighshire County Council	Christmas 2009 VN 251	19170.03
DD	31/03/2010	AdEPT Telecom	Telephone call charges Feb VN 249	67.17
				92487.95

List of Income received for the period 24th December 2009 to 31st March 2010

30/12/2009	Alliance	Interest Dec 2009 VN 210	83.47
04/01/2010	Alliance	Interest Dec 2009 VN 204	10.31
01/02/2010	Alliance	Interest Jan 2009 VN 219	10.31
01/03/2010	Alliance	Interest Feb 2009 VN 234	9.12
31/12/2009	Denbighshire County Council	Precept VN 032	128334.00
11/01/2010	Money Market	Weekly interest VN 236	4.79
18/01/2010	Money Market	Weekly interest VN 236	4.79
25/01/2010	Money Market	Weekly interest VN 236	4.79
01/02/2010	Money Market	Weekly interest VN 236	4.80
08/02/2010	Money Market	Weekly interest VN 236	4.80
15/02/2010	Money Market	Weekly interest VN 236	3.36
22/02/2010	Money Market	Weekly interest VN 236	3.36
01/03/2010	Money Market	Weekly interest VN 254	3.36
08/03/2010	Money Market	Weekly interest VN 254	3.36
15/03/2010	Money Market	Weekly interest VN 254	3.36
22/03/2010	Money Market	Weekly interest VN 254	3.36
29/03/2010	Money Market	Weekly interest VN 254	3.36
			128494.70

Analysis of petty cash for the period 24th Dec 2009 to 30th March 2010

-5.12	Postage
0.00	Newspapers
128.58	Civic
66.27	Refreshments
2.00	Miscellaneous Admin
£191.73	Total

RESOLVED that the report be received.

205. DENBIGHSHIRE VOLUNTARY SERVICES COUNCIL (DVSC)

The Chair reported receipt of correspondence from the above (circulated with Agenda) inviting the Town Council to consider sending a representative(s) to a meeting to discuss the Health, Social Care and Well Being Strategy in Denbighshire taking place at 10.15am until 1.00pm on Wednesday 14th April 2010 at the Naylor Leyland Centre in Ruthin.

RESOLVED that Councillor Mrs W. M. Mullen-James will attend along with Councillor Mrs J. Butterfield, diary permitting.

206. CORRESPONDENCE: CONTROL OF SEAGULLS AND OTHER BIRDS

Further to Minute No.92 of the meeting held on 7th October 2009 (Minute Extract circulated with Agenda), the Chair reported receipt of a letter from Denbighshire County Council in response to the representations made by the Town Council (circulated with Agenda).

A Member stated that they would e-mail Mr Iwan Prys-Jones to ask what the definition of 'suitable access' was, as referred to in his letter and what, if anything, could be done to the buildings without suitable access? Also, what provision could be made during the latter part of the year? The Member added that they would copy the Town Clerk into the e-mail and ask for Mr Prys-Jones to make his responses via e-mail as soon as possible and to the next Rhyl Elected Members Meeting.

RESOLVED that the correspondence be received.

207. INFORMATION: RHYL MARINE LAKE LANDSCAPE AND ENVIRONMENTAL IMPROVEMENT

The Chair reported receipt of the above document (circulated with Agenda) from Denbighshire County Council.

Members expressed some concern about the lack of consultation with the Town Council prior to the document being produced and hoped that real action would come out of it, rather than it being just another expensive piece of work put away on a shelf.

The Town Clerk reminded Members that the document had been brought to a Rhyl Elected Members meeting for Members' input and that as a result he had asked Denbighshire County Council for copies of the various Masterplans currently underway in Rhyl and how they all fit together, which was to be reported to the next Rhyl Elected Members meeting.

RESOLVED that the report be received and the Town Clerk instructed to write to Denbighshire County Council to convey Members' concerns.

208. INFORMATION: VISITOR ECONOMY STAKEHOLDER GROUP MEETING

The Town Clerk reported that he and the Mayor had attended a North Wales Coast Strategic Regeneration Area Stakeholders Meeting on 3rd March 2010, to which a presentation was given on the recommended strategy for the development of the 'Visitor Economy of the North Wales Coastal Strip' (Notes of meeting circulated with Agenda).

Members were disappointed that the people of Rhyl had not been given the opportunity to have their say on how Rhyl should be improved and where money should be invested in the town.

Members went on to say that the Town Council should have a role to play in this significant initiative and should have been working in partnership with the major stakeholders from the beginning.

RESOLVED that the Town Clerk be instructed to write to the relevant Denbighshire County Officers with the issues raised by Members.

209. INFORMATION: RHYL FLATS OFFSHORE WIND FARM COMMUNITY BENEFIT PACKAGE

Further to Minute No.227 of the meeting held on 2nd April 2008, the Chair reported receipt of correspondence from RWE Npower Renewables (circulated with Agenda) advising of the above benefit package.

After general debate it became apparent that there was confusion in relation to another benefit package and as to exactly how much money Rhyl would receive, how it was to be distributed and by whom?

RESOLVED that the Town Clerk be instructed to write to the Welsh Assembly Government's Mr Paul Smith to ask for clarification.

210. MEMBERS ITEM: ARMED SERVICES DAY

Councillor Mrs J. Butterfield advised the North East Wales Veterans Group had approached her to ask the Town Council to consider purchasing an Armed Services Day Flag to be flown on special occasions outside the Town Council offices and/or the Town Hall.

The Town Clerk reported that a flag would cost £10 and suggested that the Town Council purchased two, one in Welsh and one in English, to be flown outside the Town Council offices on specified dates, should Members wish to approve the request.

RESOLVED that the request be approved and the Town Clerk authorised to purchase the two flags at a cost of £20.

211. ADDITIONAL ITEM: GENERAL ELECTION – 6TH MAY 2010

The Town Clerk referred to the recently called General Election on Thursday 6th May, and advised that the Town Council staff would be adhering to the guidelines issued by Denbighshire County Council to ensure they remained impartial in the run up to the Election.

RESOLVED that the information be received.

212. ADDITIONAL ITEM: RHYL & PRESTATYN MAYOR'S BOWLING CHALLENGE CUP

Councillor G. J. Pickering advised that this year's match would be held at Grove Park Bowling Club just off Lynton Walk in Rhyl at 5.00pm on Friday 14th May, and asked all Members interested in joining the Rhyl team to contact his Secretary as soon as possible.

Six Members immediately stated their intention to play (Councillors B. Blakeley (x2), Mrs J. Chamberlain-Jones (x3), Mrs L. M. Edwards, I. A. Gunning, D. W. Lee and Mrs W. M. Mullen-James. Councillor C. Davies' name was also put forward in his absence.

RESOLVED that the information be received.

213. ADDITIONAL ITEM: CODE OF CONDUCT TRAINING

The Town Clerk reminded Members that the training session was to be held on Wednesday 14th April 2010 at 2.00pm in the Council Chamber, and would be given by Mr Ian Hearle, Denbighshire County Council's Monitoring Officer.

RESOLVED that the information be received.

214. ADDITIONAL ITEM: MAYOR'S GALA AWARDS EVENING

The Town Clerk reminded Members of the Mayor's event at the Pavilion Theatre on Thursday 29th April 2010, and urged Members to get their tickets from the theatre as soon as possible to avoid disappointment.

RESOLVED that the information be received.

215. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

216. APPLICATION FOR FINANCIAL ASSISTANCE – YSGOL MAIR

The Finance Officer presented his confidential report (circulated with Agenda), following a request from Ysgol Mair for the Town Council to consider providing financial assistance towards their travelling costs to Cardiff, for pupils to participate in the Welsh Catholic Primary Schools Athletic Tournament in June.

RESOLVED that a £300 contribution be approved.

[Councillors Mrs M. McCarroll and G. J. Pickering declared a prejudicial interest in the above item due to their positions as School Governors and vacated the Chamber, taking no further part in discussion or voting thereon]

217. APPLICATION FOR FINANCIAL ASSISTANCE – YSGOL DEWI SANT

The Finance Officer submitted his confidential report (circulated with Agenda), following a request from Ysgol Dewi Sant for the Town Council to consider providing financial assistance towards their travelling costs, accommodation and entrance fees into the County Eisteddfod in Aberaeron in May.

RESOLVED that a £300 contribution be approved.

218. PHOTOCOPIER

Further to Minute No.129 of the meeting held on 17th February 2010, the Finance Officer presented his confidential report (circulated with Agenda) advising that the three year agreement for the Town Council's photocopier had expired in March, and that as a result of him inviting eight local companies to submit a quotation, the previous supplier had been successful, with the Town Council benefiting from a significant saving.

RESOLVED that the information be received.

219. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed.

Chair:

Date: