

At a **MEETING of COUNCIL** held on Wednesday 20th June 2018 in the Council Chamber, Civic Offices, Wellington Road, Rhyl commencing at 6.00pm.

PRESENT

Councillor Mrs W. M. Mullen-James (Mayor)

Councillors J. Ball, B. Blakeley, Ms J. Hughes, A. R. James, B. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. L. McAlpine, B. Mellor, Ms V. Roberts, T. Thomas and Miss C. L. Williams.

Miss H. J. Windus - Deputy Town Clerk

19. OPENING OF MEETING

The Mayor's Chaplain, Rev. Andy Grimwood, commenced proceedings by leading all present in prayer.

20. APOLOGIES

Apologies for non-attendance were received on behalf of Councillors Mrs J. Butterfield JP MBE, Mrs E. M. Chard, A. S. Johnson, K. R. Jones, P. Prendergast and A. J. Rutherford.

21. MINUTES

The minutes of the following meetings of Council and committees were submitted for approval as a correct record:

Meeting of Council - 16th May 2018 - Min. Nos.1-18

Proposed by Councillor A. R. James and seconded by Councillor B. Blakeley and **RESOLVED** as a correct record.

Planning Committee - 6th June 2018 - Min. Nos.1-4

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. McAlpine and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General Purposes Committee - 6th June 2018 - Min. Nos.1-16

Proposed by Councillor B. Blakeley and seconded by Councillor A. R. James and **RESOLVED** as a correct record and confirmed for action.

22. MAYOR'S REPORT

The Mayor referred to the report and in particular to Wrexham County Borough Council's charity 60's themed evening, judging Ysgol Llywelyn's talent contest, the town council's own 'SeaFest' and the opening of a remembrance garden in the grounds of St. Thomas' Church.

23. HONORARY FREEWOMAN OF RHYL, MRS ELAINE SHIRLEY WILLIAMS

Further to minute no.6 of the Annual Meeting of Council held on 18th May 2018 and in pursuance of the powers conferred upon it by statute, to admit to being an Honorary Freewoman of the town of Rhyl, (the most honourable distinction which it is the privilege of the town council to bestow) Mrs Elaine Shirley Williams, in appreciation of the eminent public service she had rendered as a citizen of Rhyl.

The Mayor advised of Mrs Williams extensive involvement in Rhyl life since 1967 when she joined the committee of Rhyl Youth Club aged 25 and of her employment and voluntary and charitable roles she had undertaken since and to present day.

The Mayor said it was a great pleasure to present Mrs Williams with a certificate and town crest in recognition of her long-term commitment to Rhyl, and congratulated her on her countless achievements.

Mrs Williams congratulated Councillor Mullen-James on her appointment as Mayor and duly thanked her for her kind words and for nominating her for the prestigious award.

Mrs Williams added that she felt very privileged and honoured to accept the title of Honorary Freewoman of the town she has lived very happily in since being a little girl.

24. MAYOR'S HONOUR CADETS

The Mayor welcomed Rhyl Sea Cadets Commanding Officer Helen Cook, Petty Officer Cadet Rebecca Claypole and the recently promoted Lance Corporal Alan Hill to the meeting and briefly explained the approach made by the Sea Cadets for the Town Council to consider introducing Honour Cadets to accompany the Mayor to certain civic functions.

The request had been put before the Civic and Social Events Sub-Committee who had determined to accept the offer, which would enhance the profile of both the Mayor and the Sea Cadets.

The Mayor explained that the award would be offered to cadets from across the services and would change annually.

The Mayor asked the Commanding Officer to explain why Rebecca and Alan had been chosen for the role.

Ms Cook advised that both were very committed cadets with attendance rates of 95% and were good role models amongst their peers and beyond.

The Mayor presented Rebecca and Alan with specially made embroidered badges featuring key elements of the town crest and congratulated them on their appointments.

25. VACANCY IN THE OFFICE OF COMMUNITY COUNCILLOR – DERWEN WARD

The Deputy Town Clerk reported that ten registered electors had requested that an election be held in the Derwen ward, and that the election would be on Thursday 2nd August.

26. AUTHORISATION OF PAYMENTS / ADDITIONS TO APPROVED SUPPLIERS LIST

Further to minute no.143 of the meeting of council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Deputy Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) and details of one additional supplier to be added to the suppliers list after members' approval.

The Deputy Clerk advised that another payment of £2,099.75 to the Macmillan Cancer Support charity as raised by Councillor A. R. James during his year in office, also required approval to be released to the charity as soon as possible.

RESOLVED that the following was approved for payment and signed by two councillors.

Schedule B payments for approval (30th May – 12th June 2018)

Supplier	Details of Supply	Voucher Number	Date	Amount £
Faces by Caroline	Facepainter for SeaFest event in May 2018	520	29/5/18	100.00
Gunsmoke Communications	Facebook adverts for SeaFest	521	01/06/18	35.85
Conwy County National Eisteddfod 2019	Tickets to choir performance for the Mayor	522	30/05/18	14.00
St. John Cymru	First aid for SeaFest	523	11/06/18	204.00
Doug Mortimer Ink	Newsletter 2018	524	12/06/18	720.00
Macmillan Cancer Support charity	Funds raised by Cllr A. R. James during mayoral year	529	19/06/18	2,099.75
Total Schedule B				£3,173.60

and the following addition to the approved supplier list was approved:

- Faces by Caroline – Face painter for SeaFest

27. INTERNAL AUDIT

The Deputy Town Clerk referred to the Town Clerk's report (circulated with agenda) and summarised that three of the four issues raised by the internal auditor at interim audit had been duly addressed with new procedures implemented. The fourth issue was GDPR which officers had made a start on but was a work in progress.

The internal auditor identified 3 issues at final audit and all 3 have been addressed.

RESOLVED that the report was received.

28. ANNUAL GOVERNANCE STATEMENT

The Deputy Town Clerk referred to the Town Clerk and the Finance Officer's report (circulated with agenda) and explained that the statement was to acknowledge the council's acceptance of its responsibilities to ensure there was a sound system of internal controls which included the preparation of accounting statements; and was a part of the Annual Return document requiring separate approval before the document could be signed and submitted.

RESOLVED that Governance Statement was approved.

29. LOCAL COUNCILS IN WALES ANNUAL RETURN

The Deputy Town Clerk made reference to the Town Clerk and the Finance Officer's report (circulated with agenda) and advised that the document provided assurance that the town council was acting in accordance with statutory procedures including accounting statements of income/expenditure and balances, annual governance statements part one and two, the external auditor's report and the internal auditor's report.

RESOLVED that the Annual Return was approved and signed by the Mayor.

30. FINANCIAL STATEMENTS 2017/18

The Deputy Town Clerk referred to the Town Clerk and the Finance Officer's report (circulated with agenda) seeking the council's approval of its allocated reserves of £36,762 as detailed at 2.4 of the report and of the financial statements for 2017/18.

RESOLVED that the specified reserves and the financial statements for 2017/18 were approved.

31. PROPOSED CIVIC AWARD SCHEME

The Mayor referred to the Town Clerk's report (circulated with agenda) following a request she had received from the headteacher of a Rhyl school with regard to student who had played a part in assisting with a recent incident on the beach.

The Mayor sought members' views on the introduction of a new award scheme for individuals who have achieved or who have committed acts of bravery or good citizenship as a Rhyl resident or for the benefit of Rhyl.

RESOLVED that:

- i) *members approved of the idea and agreed that a framed certificate should be the award along with publicity the stories would naturally generate, with the recipient's prior agreement.*
- ii) *the scheme be referred to the Civic and Social Events Sub-Committee to formulate the objectives and criteria with a view to each case taken on its own merit and presented in a manner befitting of the act or achievement; and the best way for the council to consider potential recipients.*

32. MEMBER'S ITEM: 'PLASTIC FREE JULY'

In Councillor K. R. Jones' absence, the Mayor advised that Councillor Jones had provided a brief report to update the town council on the 'Plastic Free Rhyl' initiative, notably the date of the next beach clean on Friday 29th June meeting outside SeaQuarium at 6.30pm and ending at the Kite Surf café.

On Saturday 30th June Councillor Jones will lead the 2nd Rhyl Beaver Scout troop in their own beach clean.

Councillor Jones will be approaching local businesses to encourage them to consider replacing plastic straws, using less plastic wrapping and telling them about

a new 'Refill' app that maps businesses that offer free tap water refills for our water bottles.

RESOLVED that the information was received.

33. INFORMATION ITEMS

The Deputy Town Clerk referred to the 'Retro Rhyl' flyers circulated at the meeting promoting the town council's next free event on Saturday 21st July from 12-4pm on the High Street celebrating the music of the 70s and 80s.

RESOLVED that the information was received.

34. QUESTION TIME

There were no questions asked.

35. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

36. INFORMATION: CONFIDENTIAL MINUTES

The minutes of the following meetings were submitted for information for the wider membership to keep them abreast of considerations and decisions being taken on their behalf:

Grounds Maintenance - 5th October 2017 - Min. Nos.11-15
Sub-Committee

Strategic & Operational - 21st May 2018 - Min. Nos.1-7
Planning (SOP) Committee

RESOLVED that the minutes were received.

37. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting of Council closed.

Mayor:

Date: