

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 6<sup>th</sup> June 2018 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

**PRESENT**

Councillor A. J. Rutherford (Chair)

Councillors Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones,  
Mrs E. M. Chard, A. R. James, B. Jones, K. R. Jones, B. Mellor,  
Mrs W. M. Mullen-James, Ms V. Roberts, T. Thomas and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk  
Miss H. J. Windus – Deputy Town Clerk

**1. APOLOGIES**

Apologies were submitted from Councillors J. Ball, Ms J. Hughes, A. S. Johnson, Mrs P. M. Jones, Mrs D. L. King, Ms J. McAlpine and P. Prendergast

**2. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – MAY 2018**

The Town Clerk presented his report (circulated with agenda) detailing the schedule of payments made.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
488	Rhyl Community Association	2,500.00	Tynewydd CC Management Fee Q1 2018/19
468	Sage & Co	31.00	Payroll Fees May 2018
489	HSBC	5.50	Bank Charges 17/03/18 to 16/04/18
475	Denbighshire CC	707.00	NNDR for Wellington Road - Payment 2 of 10
476	Benefits Advice Shop	916.66	Part-Time Appeals Officer - Payment 2 of 12
490	Flintshire CC	4,172.56	Pension Contributions & Deficit Funding April 2018
491	HMRC	2,565.05	Pay Deductions April 2018
492	RTC Staff	7,052.67	Staff Salaries May 2018
493	Gunsmoke Communications	1,600.00	Event Management Fees April 2018
494	Canda Copying	321.47	Rental and B&W Copies
495	Canda Copying	89.06	Colour Copies
496	Sioned Graham Cameron	151.03	Translation Services
	Total payments	£20,112.00	

**RESOLVED** that the report was approved.

### 3. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15<sup>th</sup> March 2017 and in accordance with the Council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
497	Denbighshire CC	CCTV Agreement 2018/19	15,000.00
498	Cllr B Mellor	Travel Expenses – Meeting of NMWATC	£60.75
499	WPS Insurance	Insurance Premium – Renewal 1 June 2018	5,220.24
500	Sol Cinema (Paul O'Connor)	Sol Cinema at Mayors Fun Day	2,020.00
501	Gunsmoke Communications	Misc Expenses and Facebook Adverts for Mayors Fun Day	50.90
502	Bernadette Williams (Miles of Smiles)	Facepainter for Mayor's Fun Day	150.00
503	Gunsmoke Communications	Management Fee for Mayor's Fun Day	240.00
504	St Johns Ambulance	First Aid for Mayor's Fun Day	72.00
505	JDH Business Services	Internal Audit Fee 17/18	682.80
506	Rhyl Steam Preservation Trust	Insurance for Billy & Nameplate 2017/18	122.04
507	Denbighshire CC	Aqua Centre Loan Payment 1 of 3 2018/19	32,622.00
508	Rhyl Sea Cadets	RTC Badges	32.00
509	Bernadette Williams (Miles of Smiles)	Facepainter for Seafest Event 28/05/18	150.00
510	Rossinis	Buffet for Mayor Inauguration 16 <sup>th</sup> May 2018	1,350.00
511	Denbighshire CC	Hire of Rhyl Town Hall for Mayor Inauguration	135.00
512	Russell Roberts	Magician for Mayor Inauguration	150.00
513	Cllr Win Mullen James	Mayoral Allowance 18/19 Payment 1 of 3	500.00
514	Cllr E Chard	Deputy Mayoral Allowance 18/19 Payment 1 of 3	166.67
515	Cllr Win Mullen James	Senior Role Allowance 18/19	500.00
515	Cllr E Chard	Senior Role Allowance 18/19	500.00
516	Cllr J Ball	Costs & Expenses Costs Allowance 18/19	150.00
*516	Cllr J Butterfield	Costs & Expenses Costs Allowance 18/19	150.00
*516	Cllr J Chamberlain-Jones	Costs & Expenses Costs Allowance 18/19	150.00
516	Cllr S Harris	Costs & Expenses Costs Allowance 18/19	150.00
*516	Cllr B Mellor	Costs & Expenses Costs Allowance 18/19	150.00
516	Cllr P Prendergast	Costs & Expenses Costs Allowance 18/19	150.00
517	Sand in Your Eye Ltd	Balance payment for workshops @ Seafest Event 28/05/18	1,038.00
<b>Total payments</b>			<b>£61,662.40</b>

**RESOLVED** that the schedule was approved for payment and signed by the Chair and Councillor Mrs. W. Mullen-James except for those payments marked with an \* as Councillors Butterfield, Chamberlain-Jones and Mellor advised that they had not returned the form to opt out of receiving the payments to the Town Clerk in error and did not wish to accept the payments.

**FURTHER RESOLVED** that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency

**4. TERMS OF REFERENCE FOR COMMITTEES AND SUB-COMMITTEES**

The Town Clerk referred to his report (circulated with agenda) seeking to confirm the remit of the Council's committees and sub-committees.

**RESOLVED** that the report was approved.

**5. CHRIS RUANE MP – MEETING TO DISCUSS WI-FI ON RHYL HIGH STREET**

The Chair reported receipt of an invitation (circulated with agenda) from Chris Ruane MP for the Town Council to consider appointing a representative to attend a meeting to discuss the potential for Wi-fi on Rhyl's High Street.

**RESOLVED** that Councillor K. R. Jones was appointed to attend the meeting at Chris Ruane's office at 10.00am on 29<sup>th</sup> June.

**6. MEMBER'S ITEM: UNIVERSAL CREDIT**

The Town Clerk advised that unfortunately Councillor Ball had submitted his apologies, but circulated copies of the presentation given to the Rhyl Area Group meeting by officers of Denbighshire County Council for members' information.

The point was made that most Rhyl Area Group meetings are for Rhyl County Councillors only, and that it would be beneficial for Rhyl Town Councillors to be invited to attend them on matters relating specifically to Rhyl.

The town councillors agreed that they too would like to receive the presentation by the county council officers.

**RESOLVED** that the Town Clerk to invite the county council officers to give the same presentation to the town council immediately prior to one of its scheduled meetings.

**7. MEMBER'S ITEM: POLICE SCHOOLS LIAISON OFFICER FUNDING GRANT**

Councillor Mrs W. M. Mullen-James explained that she had been contacted as a Local Authority School Governor and sought members' support for a letter to go to the Welsh Government objecting to the withdrawal of the All Wales Schools Liaison Programme; as Ann Jones AM had already done.

Councillor Mullen-James advised that the programme was much valued as a positive introduction and relationship builder between students and the police.

**RESOLVED** that the Town Clerk to write and submit a letter.

8. **INFORMATION ITEM: WORLD WAR ONE COMMEMORATIVE EVENT, BELGIUM**

The Town Clerk reported receipt of correspondence from Mr Antoni Vitti (circulated with agenda) informing the town council of how Rhyl would be representing Wales at two World War One commemorative events in Belgium this year.

**RESOLVED** that the information was gratefully received and the Town Clerk instructed to write a letter of thanks and congratulations to Mr Vitti on his continued efforts in this regard.

9. **MEMBERS' INFORMATION ITEMS**

The Chair advised that there were no urgent matters to raise.

10. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

11. **CONFIDENTIAL MEMBER'S ITEM: EMPTY PROPERTY ON RHYL HIGH STREET**

The Chair advised that due to Councillor A. S. Johnson's absence, the item would be deferred to a future meeting.

**RESOLVED** that the item was deferred.

12. **BUS SHELTERS**

The Town Clerk presented his confidential report (circulated with agenda) following an approach from Denbighshire County Council in respect of the proposed refurbishment and transfer of a number of Rhyl bus shelters.

**RESOLVED** that the Town Clerk to respond to the county council

(a) explaining that although the officer was a good one, the town council's budgets were already committed, with very little wriggle room due to its significant commitment of funds to Denbighshire County Council towards SC2.

(b) That the Council review the position later in the financial year.

13. **CCTV AGREEMENT**

Further to minute no.22 of the meeting of Council held on 21<sup>st</sup> June 2017, the Town Clerk asked that the Mayor and himself be approved to sign the formal agreement for the provision of CCTV services for 2018/19.

The town council's representative on the partnership, Councillor B. Mellor, advised that the partnership was working well and that there was now better coverage and a new server and that the operatives would be spending two weeks here in Rhyl to get a better understanding of the local geography and hot spot areas.

**RESOLVED** that the Mayor and the Town Clerk were approved to sign the agreement on the town council's behalf.

**FURTHER RESOLVED** that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency

**14. DEED OF SURRENDER FOR CIVIC OFFICES**

The Town Clerk asked the committee to formally approve the signing of the document by the Mayor.

**RESOLVED** that the Mayor was approved to sign the document on the town council's behalf.

**15. STANDING ITEM: POLICE CLOSURE ORDERS**

Further to minute no.79 of the meeting held on 3<sup>rd</sup> February 2016, the Town Clerk advised that no applications had been received from North Wales Police, and that in fact the town council had never received such an application in all the time the item has stood on its agendas and suggested that it be removed with immediate effect.

**RESOLVED** that the committee agreed to the withdrawal of the standing item from all future agendas.

**16. CLOSURE OF MEETING**

There being no further business the Chair closed the meeting.

Chair: .....

Date: .....