

AGENDA

DECLARATION OF INTERESTS

Members are respectfully reminded of the need to declare personal and/or prejudicial interests in any business to be considered at this meeting.

1. APOLOGIES

To receive any apologies submitted on behalf of Members for non-attendance.

2. MEMBERS' INFORMATION ITEMS

To receive information from Members relating to urgent matters arising, the detail of which has been agreed with the Chair prior to the start of the meeting.

3. EXCLUSION OF PRESS AND PUBLIC

It is recommended, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the Press and Public be excluded from the Meeting during consideration of the following items of business, on the grounds of confidentiality.

4. ANNUAL BUDGET/PRECEPT

To approve the 2016/17 Annual Budget recommendations (copy enclosed) of the Strategic and Operational Committee for submission to the Special Meeting of Council to follow this meeting and to recommend a precept for the financial year 2016/2017.

[Members are reminded that they can at any time prior to the meeting, request further detailed information on the figures or issues within the above report, or discuss any areas of concern with the Town Clerk, the Finance Officer or the Chairs of FGP/SOP]

5. OFFICE ACCOMODATION PROGRESS REPORT

To receive a verbal confidential progress report (if required).

6. CLOSURE OF MEETING

The Chair to close the meeting.