

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 2<sup>nd</sup> November 2016 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

**PRESENT**

Councillor P. Prendergast (Chair)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, Mrs. J. Chamberlain-Jones, Mrs E. M. Chard, Mrs. J. Hughes, A. R. James, Mrs. P. M. Jones, Ms J. McAlpine, B. Mellor, Mrs. W. Mullen-James, Miss S. Roberts, A. J. Rutherford, Miss R. Siddall, D. Simmons, W. N. Tasker, T. Thomas and Rev. S. Walker.

Mr G. J. Nickels – Town Clerk  
Miss H. J. Windus – Deputy Town Clerk

**56. APOLOGIES**

Apologies were submitted from Councillors I. Armstrong (indisposed), B. F. Moylan (indisposed), S. H. Ratcliffe (other commitment), Miss C. L. Williams (indisposed).

Further to minute no.1 of the Annual Meeting of Council, the Town Clerk reported receipt of communication from Councillor Armstrong advising of his current condition and requesting that the Council consider granting him a further period of dispensation.

A Councillor advised on the current wellbeing of Councillor Moylan.

***RESOLVED*** that Councillor Armstrong be granted dispensation for absence until the next scheduled elections in May 2017.

**57. CONGRATULATIONS**

On behalf of the Committee the Chair extended his congratulations to Councillor A. R. James on his recent election to Denbighshire County Council.

**58. PAYMENTS AND RECEIPTS REPORT – AUGUST 2016**

The Chair referred to the Town Clerk’s report (circulated with agenda) and to the schedule of payments made in August 2016.

	<b><u>Supplier name</u></b>	<b><u>Amount</u></b>	<b><u>Description of Goods &amp; Services</u></b>
097	Denbighshire County Council	704.03	Isolate Bus Shelter Power Supplies
098	Nation Recruit	178.99	Temporary Staffing w/e 24th July 2016
099	Nation Recruit	178.99	Temporary Staffing w/e 31st July 2016
100	Rhyl Community Association	6,650.00	Wellington Road Service Charges Quarter 2 2016/17
101	HSBC	18.26	Bank Charges 17th June 2016 to 16 July 2016
102	Sage & Co	30.00	Monthly Payroll fees for August 2016
103	Denbighshire County Council	150.00	Occupational Health Services July 2016
104	Gunsmoke Communications	1,280.00	Events Management Fees July 2016
105	Gunsmoke Communications	480.00	Website Updating July 2016
106	Canda Copying	160.09	Colour Copier Charges

107	Canda Copying	350.51	Rental and B&W Copier charges
108	M J Graphics	144.00	Large Banner
109	M J Graphics	192.00	Feather Flag & Base
110	BJS Solutions	1,554.00	Annual Support Contract
111	Sioned Graham-Cameron	223.41	Translation Services
112	Nation Recruit	178.99	Temporary Staffing w/e 7th August 2016
113	RTC Staff	6,904.33	August 2016 Salaries
114	HMRC	2,533.30	PAYE deductions July 2016
115	Flintshire CC	3,635.64	Pension Deductions July 2016 plus deficit funding
085	Benefits Advice Shop	1,833.33	Appeal Worker August 2016
014	Denbighshire County Council	510.00	Council Tax for 2016/17 Instalment 5 of 10
	<b>Total Payments</b>	27,889.87	
	HSBC	17.27	Interest on 7 Day Money Market deposits
	Santander	35.03	Interest on 31 Day Notice Account
	Denbighshire County Council	164,400.00	Precept 2016/17 - Payment 2 of 3
	<b>Total Receipts</b>	164,452.30	

**RESOLVED** that the report be approved.

#### 59. **PAYMENTS AND RECEIPTS REPORT – SEPTEMBER 2016**

The Chair referred to the Town Clerk's report (circulated with agenda) and to the schedule of payments made in September 2016.

	<b>Supplier name</b>	<b>Amount</b>	<b>Description of Goods &amp; Services</b>
056	Cllr S Roberts (Mayor)	997.50	Mayoral Allowance 2016/17 2 of 3
057	Cllr A James (Deputy Mayor)	332.50	Mayoral Allowance 2016/17 2 of 3
116	WPS Insurance	11.53	Increased Cover for new Promotional Materials
117	Sustrans	600.00	Contribution to Walking & Cycling Leaflet
118	Sage & Co	30.00	Monthly Payroll fees for Sept 2016
119	BT	113.04	BT Line Rental
120	HSBC	13.34	Bank Charges 17th July to 16th August 2016
121	NWN Media	120.00	Message of Support Rhyl Pavilion Theatre
122	NWN Media	42.00	Message of Support Rhyl Carnival
123	Gunsmoke Communications	1,280.00	Events Management Fees August 2016
124	Amazon	179.99	Gazebo for Events / Public Relations
014	Denbighshire County Council	510.00	Council Tax for 2016/17 Instalment 6 of 10
085	Benefits Advice Shop	1,833.33	Appeal Worker September 2016
125	HMRC	2,738.95	PAYE deductions August 2016
126	Flintshire CC	3,713.61	Pension Deductions August 2016 plus deficit funding
127	RTC Staff	6,668.18	September 2016 Salaries
128	BT	127.69	Line Rental September to November 2016
129	Gwasg Helygain	341.05	Flyers for Wild Weekend
130	Royal British Legion	165.00	3 x Civic Wreaths
131	Denbighshire County Council	49,834.81	Annual Planting, Maintenance & Removal 2016/17
132	Denbighshire County Council	8,359.92	Grounds Maintenance @ Remembrance Gardens 16/17

133	Ynys Mon Angling	300.00	Angling Coaching Activity for Rhyl Wild Weekend
134	Blachere	251.40	Universal Column Fastners for illuminations
135	Geoff's Tackle and Bait	217.50	Fishing Tackle for Rhyl Wild Weekend
136	SLCC	153.60	3 Delegates at SLCC Welsh Conference Sept 2016
137	Fantazia Imports Limited	6,240.00	Display for 5th November 2016
138	Sioned Graham-Cameron	301.77	Translation Costs
	<b>Total Payments</b>	85,476.71	
	HSBC	16.11	Interest on 7 Day Money Market deposits
	HSBC	7.76	Interest on Money Maker Account
	Santander	35.03	Interest on 31 Day Notice Account
	Lloyds Bank	122.88	Interest on 3 Month Deposit
	<b>Total Receipts</b>	181.78	

**RESOLVED** that the report be approved.

**60. FINANCIAL ACCOUNTS TO 30<sup>th</sup> SEPTEMBER 2016 AND FORECASTS FOR THE 2016/17 FINANCIAL YEAR**

The Town Clerk submitted his and the Finance Officer's joint report (copy circulated with Agenda) relating to the monitoring of expenditure against budget estimates for the period 1<sup>st</sup> April 2016 – 30<sup>th</sup> September 2016.

The report identified variances between anticipated and actual expenditure over the period together with forecast for the year end position indicating deficit expenditure of £6,107.

The report also formally reported the implementation of the 1% cost of pay award provided for within the budget provision and implemented with effect from 1<sup>st</sup> April 2016.

**RESOLVED** that the report be received and noted.

**61. INVESTMENT PERFORMANCE REPORT (1<sup>st</sup> JULY – 30<sup>th</sup> SEPTEMBER 2016)**

The Town Clerk submitted his and the Finance Officer's joint report (circulated with agenda) on the Council's investments.

**RESOLVED** that the report be received.

**62. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL: BT KIOSKS**

The Town Clerk reported receipt of a consultation from BT via Denbighshire County Council (circulated with agenda) relating to the proposed removal of three telephone kiosks from Rhyl - Rhuddlan Road, Junction of Elwy Drive/Grange Road, and Rhydwen Drive. The number of calls made from the three phone boxes being 1, 262 and 153 respectively.

**RESOLVED** that the Town Clerk be instructed to:

(a) raise no objection to the removal of PCO Rhuddlan Road Rhyl, and

(b) object to the removal of the kiosks at the Junction of Elwy Drive/Grange Road and also at Rhydwen Drive.

**63. MEMBERS' INFORMATION ITEMS**

The Town Clerk advised that he had been notified by the North Wales Police that four persons had now been charged with the murder of a local man.

**RESOLVED** that the report be received.

**64. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

**65. TOWN COUNCIL MEETINGS**

The Town Clerk referred to a confidential letter he had circulated to all Councillors relating to various Town Council protocols which was discussed by Members.

Although Members agreed with some elements of the letter they felt that in other areas it was inappropriate and should not have been circulated.

**66. STANDING ITEM: POLICE CLOSURE ORDERS**

Further to minute no.79 of the meeting held on 3<sup>rd</sup> February 2016, the Town Clerk advised that no applications had been received from North Wales Police.

**67. CLOSURE OF MEETING**

There being no further business the Chair closed the meeting.

Chair: .....

Date: .....