

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 7th November 2012, at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor Mrs M. McCarroll (Vice-Chair)

Councillors B. Blakeley, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. Hughes, A. R. James, Mrs P. M. Jones, B. F. Moylan, Mrs W. M. Mullen-James, P. Prendergast, S. H. Ratcliffe, Miss S. L. Roberts, A. J. Rutherford, and Miss C. L. Williams.

Mr G. J. Nickels	-	Town Clerk
Mr P. M. Thomas	-	Finance Officer
Miss H. J. Windus	-	Personal Assistant & Secretary

87. APOLOGIES & ANNOUNCEMENT

Apologies for non-attendance were received on behalf of Councillors I. W. Armstrong (family commitment), Mrs J. Butterfield MBE (family commitment), B. Mellor (work commitment), Miss R. Siddall (attending a meeting for the Town Council), D. Simmons (work commitment), W. N. Tasker (work commitment) and P. J. Williams (work commitment).

The Chair referred to the recent death of a fifth member of a family after a fire at a house in Prestatyn two weeks ago. The meeting stood in silence to remember Charlie (1), Skye (2), Bailey Allen (4), Lee-Anna (20) and Liam (23). The Town Council's thoughts are with their family and friends at this horrific time.

88. RISK ASSESSMENT SUB-COMMITTEE

The Town Clerk reported that the Committee was once again asking for an additional two Members to help to solve the problem of the Committee's significant and important workload and with it regularly being inquorate.

RESOLVED that:

- i) *Councillors P. Prendergast and Miss S. L. Roberts be appointed*
- ii) *the Town Clerk adds the later start time of 6.00pm to a future Agenda of the Sub-Committee for its consideration.*

FURTHER RESOLVED that *Standing Orders be suspended to enable the Town Clerk to act as a matter of urgency.*

89. INCOME AND EXPENDITURE REPORT

The Finance Officer presented his report for the period of 29th August to 29th October 2012.

<u>Paid by</u>	<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Amt</u>
BACS	31/08/2012	W Tasker	Second instalment of Mayoral allowance VN 088	1257.00
BACS	31/08/2012	Neopost	Postage meter top up VN 089	400.00
BACS	31/08/2012	Cyfieithu Cymunedol Conwy	Welsh translation VN 090	377.31
DD	31/08/2012	AdEPT Telecom	Telephone call charges Aug VN 081	83.41
BACS	04/09/2012	Cyfieithu Cymunedol Conwy	Welsh translation VN 091	32.43
BACS	05/09/2012	J Chamberlain Jones	Expenses re NWATC 20.07.12 VN 093	25.55
203328	07/09/2012	Petty Cash	Petty Cash for postage, papers etc VN 099	400.00
BACS	07/09/2012	BJS Solutions	IT Maintenance contract VN 092	1554.00
DD	07/09/2012	HSBC	Charges to 16 Aug 2012 VN 082	10.26
BACS	13/09/2012	Inland Revenue	Payroll Aug VN 077	3115.32
BACS	13/09/2012	Flintshire County Council	Payroll Aug VN 078	3806.41
BACS	14/09/2012	Bacs payroll	Payroll Sept 2012 VN 094	7560.60
DD	15/09/2012	Denbighshire County Council	NNDR instalment VN 004	475.00
DD	19/09/2012	British Telecom	Main line mce VN 102	83.95
BACS	25/09/2012	I Jones-Evans	Welsh translation VN 107	229.40
BACS	25/09/2012	NWN Media Ltd	Election advert VN 106	230.40
DD	28/09/2012	AdEPT Telecom	Telephone call charges Sept VN 103	83.24
BACS	05/10/2012	Rhyl High School	Contribution re F1 challenge FGP Min 177 07.03.12 VN 110	750.00
BACS	05/10/2012	Cyfieithu Cymunedol Conwy	Welsh translation VN 111	325.83
BACS	05/10/2012	NWN Media Ltd	Rhyl High School support advert VN 112	50.40
BACS	05/10/2012	BJS Solutions	Anti virus software laptop VN 113	34.50
BACS	05/10/2012	Adler	Diaries VN 114	140.63
SO	05/10/2012	Wellington Community Centre	Quarterly office rent VN 017	4500.00
DD	08/10/2012	HSBC	Charges to 16 Sept 2012 VN 109	13.93
BACS	09/10/2012	MM Catering	Civic Sunday catering VN 116	575.00
BACS	09/10/2012	Canda Copying Limited	Photocopier rental and copies VN 117	411.85
Bacs	09/10/2012	Hacker Young	Audit fees 2011/12 VN 118	1740.00
Bacs	09/10/2012	Denbighshire County Council	Bus shelter cleaning August VN 119	441.00
BACS	10/10/2012	Ian Bottrill	Consultancy re Away Day VN 123	372.00
BACS	10/10/2012	Wellington Community Centre	Room hire re Away Day VN 124	50.00
BACS	10/10/2012	NW Assoc of Town Councils	Delegates fees for meeting VN 125 and annual sub VN 126	104.00
BACS	11/10/2012	Rhyl Steam Preservation Trust	Insurance costs re Billy etc VN 127	145.53
BACS	12/10/2012	Inland Revenue	Payroll Sept VN 095	3114.72
BACS	12/10/2012	Flintshire County Council	Payroll Sept VN 096	3806.41
BACS	15/10/2012	Bacs payroll	Payroll Oct 2012 VN 120	7732.86

Paid by	Date	Payee	Details	Amt
BACS	15/10/2012	Fantazia Fireworks	Fireworks for bonfire VN 129	6240.00
BACS	15/10/2012	W Tasker	Britain in Bloom representative FGP 05.09.12 53 VN 130	199.00
DD	15/10/2012	Denbighshire County Council	NNDR instalment VN 004	475.00
BACS	17/10/2012	BJS Solutions	Anti virus software network VN 132	166.80
BACS	17/10/2012	Conrad Office and Art	Stationery VN 133 134 135	543.20
BACS	19/10/2012	Denbighshire County Council	Contribution to Arena and other events VN 136	12600.0
203329	25/10/2012	Royal British Legion	Poppy wreaths VN 138	165.00
BACS	29/10/2012	Denbighshire County Council	Domain name fee VN 139	48.00
BACS	29/10/2012	Denbighshire County Council	Data link charges VN 140	1747.20
BACS	29/10/2012	Rhyl Community Association	Contribution to legal costs VN 141	150.00

66367.14

List of income for the period 29th August 2012 to 29th October 2012			
31/08/2012	Denbighshire County Council	Precept instalment VN 008	135,667.00
03/09/2012	Santander	Interest Aug 2012 VN 097	3.69
07/09/2012	Money Market	BS 326 VN 115	6.52
07/09/2012	HSBC	Interest to 31st Aug VN 115	4.89
07/09/2012	Money Market	BS 326 VN 115	9.70
10/09/2012	HM Revenue and Customs	VAT reimbursement VN 101	923.60
14/09/2012	Money Market	BS 326 VN 115	6.52
21/09/2012	Money Market	BS 327 VN 115	6.52
27/09/2012	Rhyl Fire Station W and R Club	Contribution to event VN 108	1,600.00
28/09/2012	Money Market	BS 327 VN 115	6.52
01/10/2012	Santander	Interest Oct 2012 VN 128	3.69
05/10/2012	Money Market	BS 328 VN 147	4.89
12/10/2012	Money Market	BS 328 VN 147	6.52
19/10/2012	Money Market	BS 328 VN 147	5.56
26/10/2012	Money Market	BS 328 VN 147	5.56

138,261.18

Analysis of petty cash for the period 29th August 2012 to 29th October 2012

-0.92	Postage
0.00	Admin
2.00	Civic
201.85	Refreshments
£202.93	Total

RESOLVED that the report be received.

90. APPOINTMENT OF ADDITIONAL COMMUNITY GOVERNOR – YSGOL BRYN HEDYDD

The Town Clerk submitted his report (circulated with Agenda) advising of the resignation of the Town Council's appointed Governor and asking Members to consider appointing a replacement.

RESOLVED that Councillor A. R. James be appointed.

91. FREE PARKING DAYS

The Town Clerk presented his report (circulated with Agenda) asking Members to consider allocating Rhyl's five free parking days at its six town centre car parks (Children's Village Underground, Rhyl Library's Disabled Area Only, Morley Road, Railway Station, Skytower and West Kinmel Street) from its 2012 quota, bearing in mind the County Council's intention to allow free parking in all of its car parks after 3.00pm from 21st November until 31st December.

The Town Clerk outlined the practical arrangements necessary to ensure maximum take up of free parking whereupon various individual Members offered their help for specific locations on the appointed days and these were noted.

RESOLVED that the allocation be used on the five Saturdays leading up to Christmas (24th November, 1st, 8th, 15th and 22nd December) to encourage shoppers into the town centre.

92. HISTORY POINTS QR BARCODE

The Town Clerk reported receipt of a request from historypoints.org (circulated with Agenda) for the Town Council to permit display of a small plaque at the entrance to Rhyl's Remembrance Gardens, enabling people to scan the plaque with their smartphones, i-pads, etc, and read full details of the war dead who are named on the memorial.

RESOLVED that the request be granted.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to act as a matter of urgency.

93. CONSULTATION: WELSH GOVERNMENT – STATUTORY GUIDANCE TO WELSH LOCAL AUTHORITIES ON THE POWER TO PROMOTE OR IMPROVE ECONOMIC, SOCIAL OR ENVIRONMENTAL WELL-BEING UNDER THE LOCAL GOVERNMENT ACT 2000

The Town Clerk referred to his report (circulated with Agenda) for Members' consideration.

RESOLVED that Members welcome the document.

94. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – PROHIBITION OF WAITING AND LOADING ORDER 201? (ST. MARGARET’S DRIVE, RHYL)

The Town Clerk reported receipt of the above (circulated with Agenda).

Derwen Ward Members advised that they had attended an on site meeting with a DCC officer, who had spoken to all of the businesses in the vicinity, and were satisfied that the proposal would make the area safer for pedestrians and drivers.

RESOLVED that the Order be supported.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to act as a matter of urgency.

95. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – WEST RHYL SUPPLEMENTARY PLANNING GUIDANCE

The Town Clerk referred to the above document (previously circulated at the Members Area Group on 12th September and via e-mail on 5th October).

RESOLVED that the document be supported.

96. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – CORPORATE PLAN

Further to Minute No.56 of the meeting held on 5th September 2012, the Town Clerk reported receipt of the County Council’s response (circulated with Agenda).

RESOLVED that the correspondence be received.

97. CONSULTATION: BOUNDARY COMMISSION FOR WALES – REVISED PROPOSALS FOR PARLIAMENTARY CONSTITUENCIES

The Town Clerk reported receipt of the above document (section relevant to Rhyl circulated with Agenda. Full document available on request).

RESOLVED that the Town Council objects to the area name change from Vale of Clwyd to Flint and North Denbighshire on the grounds of losing its identity and that communication with residents within an even bigger area would be even more problematic than it is now.

98. CONSULTATION: DONG ENERGY – RHIANNON WIND FARM

Further to Minute No.112 of the meeting held on 7th December 2011, the Town Clerk reported receipt of the above (circulated with Agenda).

RESOLVED that the document be received.

99. MEMBERS ITEM: FORYD COMMUNITY CENTRE INITIATIVE

Councillor Mrs J. Hughes sought the Town Council's endorsement of an initiative by the Centre to collect and distribute donated Christmas presents for children in Rhyl, and asked the Members if they personally would be willing to donate gifts for children between the ages of 1-4.

RESOLVED that the Town Council supports the initiative and noted that individual Members should deliver presents to the Town Council offices by Friday 14th December.

100. MEMBERS ITEM: REQUEST FOR USE OF CHAMBER

Councillor Mrs W. M. Mullen-James sought the Town Council's permission for the newly formed 'Rhyl Fest' organising committee to use the Council Chamber for its meetings.

The Town Clerk reported that due to the meeting becoming inquorate as a result of the number of declarations of interest made, the item would be deferred to a future meeting. He advised that in the light of the similarity of Rhyl Fest with Rhyl Week the previous permission granted would continue in the interim.

[Councillors Mrs J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, Mrs W. M. Mullen-James, P. Prendergast, Miss S. L. Roberts, A. J. Rutherford and Miss C. L. Williams declared a prejudicial interest having all attended one or more meetings of the 'Rhyl Fest' committee and vacated the Chamber taking no further part in discussions of voting thereon]

101. MEMBERS ITEM: FUTURE CEMETERY PROVISION FOR RHYL

Councillor Mrs J. Chamberlain-Jones sought Members' support for a debate with Denbighshire County Council to enable Rhyl's residents to continue to be buried within their home town. Reference was made by the Town Clerk to previous discussions in 2002 at which time a report was commissioned by Denbighshire County Council to determine suitable land within Rhyl for development as a cemetery. The report was not made known to the Town Council at that time but it was thought that its findings might be of relevance to today's problem.

RESOLVED that in view of this provision being set as one of the County Council's priorities in July this year, the Town Clerk to ask for the findings of the 2002 report and also for the minutes of an Environment Scrutiny meeting held around three years ago, at which this matter was discussed.

102. INFORMATION ITEM: INVITATION TO PUBLIC MEETING IN DENBIGH REGARDING THE LOCAL DEVELOPMENT PLAN (LDP)

The Town Clerk reported receipt of the above (circulated with Agenda) inviting the Town Council to attend the meeting at Denbigh Town Hall on Friday 9th November.

RESOLVED that the invitation be received.

103. EXCLUSION OF PRESS AND PUBLIC

***RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.*

104. REQUEST TO ADDRESS COUNCIL IN RESPECT OF THE FORTHCOMING NATIONAL EISTEDDFOD IN DENBIGH IN 2013 – LEADER OF DENBIGHSHIRE COUNTY COUNCIL

The Town Clerk presented his report (circulated with Agenda) following the above request.

***RESOLVED** that the request be granted for the November meeting of Council.*

105. VISIT OF THE LEADER OF DENBIGHSHIRE COUNTY COUNCIL

The Town Clerk submitted his confidential report (circulated with Agenda) asking Members’ to determine the issues and specific questions they would like to put to Councillor Evans in advance regarding his visit to the November Council meeting.

The Town Clerk’s report identified known issues previously approved for reference to the Leader together with other potential items listed for Members’ convenience, and asked them to consider each one in turn for inclusion.

***RESOLVED** that:*

- i) all of the suggested issues, except item 2.3 - Scarborough Developments, should to be put to the Leader.*
- ii) with regard to item 2.1 – Rhyl Going Forward Delivery Strategy Document, Councillor A. J. Rutherford to construct a question and e-mail it to the Town Clerk as soon as possible.*
- iii) regarding item 2.5 – Day Services Review – Hafan Deg Day Centre, Councillor Mrs M. McCarroll to construct a question and e-mail it to the Town Clerk as soon as possible.*

***FURTHER RESOLVED** that Standing Orders be suspended to enable the Town Clerk to act as a matter of urgency.*

106. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed.

Chair:

Date: